



EFFECTIVE: JANUARY 2010
CURRICULUM GUIDELINES

A. Division: Education Effective Date: **January 2010**

B. Department / Program Area: Commerce & Business Admin. / Office Administration Revision New Course

If Revision, Section(s) Revised:
 Date of Previous Revision:
 Date of Current Revision:

C: OADM 1452 D: Medical Terminology II E: 3

Subject & Course No.	Descriptive Title	Semester Credits
F: Calendar Description: This is a BCCampus on-line provincial course. Medical Terminology II is a continuation of Medical Terminology I and introduces anatomy and physiology related to the main systems of the body.		
G: Allocation of Contact Hours to Type of Instruction / Learning Settings Primary Methods of Instructional Delivery and/or Learning Settings: Online learning Number of Contact Hours: (per week / semester for each descriptor) 6 hours per week	H: Course Prerequisites: (OADM 1104 and OADM 1107) or equivalent, and OADM 1451	
	I: Course Corequisites: Nil	
	J: Course for which this Course is a Prerequisite:	
15 Weeks X 6 Hours per Week = 90 Hours	K: Maximum Class Size: 24	
L: PLEASE INDICATE:		

Q: Means of Assessment:

There is an online test at the end of each unit of study as well as a comprehensive final exam. Graded assignments include proofreading exercises and Internet research.

Quizzes	40%
Midterm Exam	20%
Assignment (diagnostic tests)	20%
Final Exam	<u>20%</u>
	<u>100%</u>

Note: The letter grade assigned will be determined by the college at which you are registered.

R: