

If Revision, Section(s)
Revised:
Date Last Revised:
Date of Current Revision:

C: OADM 329

**D: LEGAL OFFICE PROCEDURES-
WILLS AND ESTATES**

E: 3

Subject & Course No.	Descriptive Title	Semester Credits
F:	Calendar Description: This course introduces the student to . . . etl2 0 2	

Primary Methods of Instructional Delivery and/or
Learning Settings:

Lecture and Seminar

Number of Contact Hours: (per week / semester
for each descriptor)

**Lecture 2 hours per week
Seminar 2 hours per week**

Number of Weeks per Semester:

15 weeks x 4 hours per week = 60 hours

K: Maximum Class Size:

30

L: PLEASE INDICATE:

- 4.3.6 compile list of deceased's assets and liabilities
- 4.3.7 complete disclosure documents
- 4.3.

R: Prior Learning Assessment and Recognition: specify whether course is open for PLAR

This course is open for PLAR.

Course Designer(s): Sheila Paige, Carole Colvin

Education Council / Curriculum Committee Representative

Dean / Director: Jim Sator

Registrar: Trish Angus

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