



<p><b>M:</b> Course Objectives / Learning Outcomes                  Upon successful completion of this course, the student will be able to:</p> <ol style="list-style-type: none"> <li>1. <b>Generate professional relationships with colleagues and consumers of interpretation service.</b></li> <li>2. <b>Adhere to Association of Visual Language Interpreters of Canada’s Code of Ethics when faced with ethical dilemmas.</b></li> <li>3. <b>Demonstrate the ability to negotiate working conditions and fees when accepting a job.</b></li> <li>4. <b>Demonstrate effective organizational, time and stress management skills.</b></li> <li>5. <b>Design effective and appropriate business cards, advertisements and a field appropriate resume.</b></li> <li>6. <b>Implement an effective record keeping system appropriate for a person in private practice.</b></li> </ol>		
<p><b>N:</b> Course Content: The following global ideas guide the design and delivery of this course:</p> <ol style="list-style-type: none"> <li>1. <b>Professional Skills</b>                      Understand and use English and ASL                      Bicultural knowledge                      Personal limitations                      Cross cultural communication                      Critical thinking                      Specialized interpreting knowledge                      Commitment to professionalism                      Ethical decision making                      Accounting system(s)                      Reimbursement for services                      Business practices</li> <li>2. <b>Personal management</b>                      Self-knowledge                      Personal ethics                      Diversity                      Self-care                      Boundaries                      Relationships</li> <li>3. <b>Teamwork</b>                      Decision-making                      Roles and responsibilities                      Leadership</li> </ol>		
<p><b>O:</b> Methods of Instruction  <b>Lecture/discussion</b>  <b>Demonstration</b></p>		
<p><b>P:</b> Textbooks and Materials to be Purchased by Students  <b>T.B.A.</b></p>		
<p><b>Q:</b> Means of Assessment: This course will conform to Douglas College policy regarding the number and weighting of evaluations.  <b>This will include but not be limited to: written assignments, group presentations, and analysis of skill development. This is a graded course.</b></p>		
<p><b>R:</b> Prior Learning Assessment and Recognition:  <b>This course is open for PLAR</b></p>		
Course Designer(s): <b>David Still</b>		Education Council / Curriculum Committee Representative
Dean: <b>Jan Lindsay</b>		Registrar