

|| ||





<b>O:</b>	<p>Methods of Instruction (Some or all of the following methods will be used.)</p> <ol style="list-style-type: none"> <li>1. Interviews</li> <li>2. Lecture/Discussion</li> <li>3. Library Work</li> <li>4. Group Work</li> <li>5. Instructor feedback on students' written work</li> </ol>
<b>P:</b>	<p>Textbooks and Materials to be Purchased by Students The following reading is required:</p> <ul style="list-style-type: none"> <li>• an assigned body of reading, either a text and/or portions of a text or reproduced materials</li> </ul> <p>In addition, the following may be required:</p> <ul style="list-style-type: none"> <li>• a grammar handbook</li> <li>• a style handbook</li> <li>• a composition text</li> <li>• a dictionary</li> </ul>
<b>Q:</b>	<p>Means of Assessment A minimum of four academic essays, typically ranging from 500 to 1500 words, each with a minimum of an introductory paragraph, a concluding paragraph, and at least two body paragraphs, will account for a minimum of 60% of the course grade. There will be at least three other evaluations, such as paragraph exercises, editing exercises, short tests, and summaries. At least 15% of the course grade will be based on in-class writing.</p> <p>Writing Competency Bar: A student must achieve a grade of C- or better upon first submission of at least one required essay in order to achieve a grade of better than P in any university-transfer English course.</p>
<b>R:</b>	<p>Prior Learning Assessment and Recognition: specify whether course is open for PLAR</p> <p>No.</p>

Course Designer(s)

Education Council/Curriculum Committee Representative

---

Dean/Director

---

Registrar