

Revision

If Revision, Section(s) Revised:

Date Last Revised:

C:

CSCT 130

D:

Cashiering Applications

E:

3

Subject & Course No.

Descriptive Title

Semester Credits

F: Calendar Description: This course will familiarize students with basic math concepts, and demonstrate proper techniques when using electronic adding machine. Students will learn the fundamentals of product sales and a Point of Sale

<p>M: Course Objectives/Learning Outcomes</p> <ol style="list-style-type: none"> 1. Students to gain an understanding of basic math concepts 2. Students to demonstrate the ability to count money as related to the retail environment 3. Students to learn and practice in lab setting computer simulation of products and sales 4. Students to learn and practice basic calculator and computer skills 5. Students to learn stock and inventory procedures as related to the retail
<p>N: Course Content</p> <ul style="list-style-type: none"> -computing accurately, using whole numbers and the fundamentals of addition, subtraction ,multiplication, and division - counting methods for using coins and bills, -develop an understanding of counting back change - basic use of a point of sale cashier system, and other computerized lab equipment -identifying product names and matching with corresponding UPC codes -identifying and facing merchandise to be stocked -identifying various forms used for inventory and shipping, routinely used in the retail industry
<p>O: Methods of Instruction</p> <ul style="list-style-type: none"> lecture hands -on demonstration overhead materials written handouts pre-tests and post tests
<p>P: Textbooks and Materials to be Purchased by Students</p>
<p>Q: Means of Assessment</p> <p>A mastery model of on-going evaluation will be used. A student will have completed the course when he/she has demonstrated through satisfactory completion of exercises and assignments that the course objectives have been</p>

Course Designer(s)

Education Council/Curriculum Committee Representative

Dean/Director

Registrar

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