



MINUTES OF MEETING OF EDUCATION COUNCIL
 HELD MONDAY MAY 15 2023
 9:00 A.M.– 11:00 AM. –

Cavanagh, Bette (Recorder)	Kinsley, John
Cawley, Pam	Schechter, Sam
Curiel, Cathy (for Carys Cragg)	
Dench, Sarah	arG

	Polushin, Sandra
Keighron, David	Westerman, Mar -0 0 111 Tc -0.5Q q 301.68 4

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3. AGENDA

The Chair confirmed that Council members had reviewed the agenda as distributed on May 5, 2023

4. APPROVAL OF THE MINUTES

4.1 The Minutes of April 17, 2023 were approved.

5. NEW BUSINESS (Notice of Motion) Items for Council Approval

5.1 Policy Items

a) Appeal of Educational Decision Policy

On behalf of the Policies Committee, S. Dench provided an overview of the recommended revisions indicating that the changes are housekeeping in nature and provide greater clarity in the appeal process. The revisions clarify the following:

- Reducing appeal timelines from W04.6 (o)-2u8.1 (r)-2 3.5 (m)2W04.6 (o)-2n.6 (t)-83



The Disability and Applied Behaviour Analysis Advanced Certification ~~criteria~~





CSIS 3600, CSIS 3300; MUSC 3172, MUSC 3173, MUSC 3272, MUSC 3273, MUSC 4270, MUSC 4271, MUSC 4272.

The Motion was CARRIED

7.2 Policy Items

a) Evaluation Policy

G. Gibson spoke to the item on behalf of the Policies Committee

The result of these recommended changes is to ensure that curriculum guidelines are the primary vehicle for defining course content and evaluation, specifically stating that an instructor's course outline cannot contravene the applicable curriculum guidelines for the given course that are approved through Education Council.

The most significant proposed change is requiring that, in order to assess students using participation and/or attendance in the evaluation, that must be included in curriculum guidelines for the given course. Because departments will need time to update those curriculum guidelines where they do not currently show this method of assessment, but instructors are commonly using that assessment method, the Committee recommends that these policy changes come into effect in September of 2024. This would allow approximately 18 months for DDPs to update their curriculum guidelines, as may be needed.

The Chair commented that this will create a large number of changes coming through the Curriculum Committee. It was suggested that if there is a way to batch the curriculum guidelines, it may ease the volume of changes coming through Curriculum Navigator

The Chair explained that for any future amendments to the policy the request would come before Council and be referred to the Policies Committee for consideration.

There being no further discussion,

MOVED by N. Hall; SECONDED by Cawley, THAT Education Council approve the Evaluation Policy

The Motion was CARRIED

8. DECISION (Motion to Approve) Items for Council Advice to the Board

8.1 Program Withdrawal Certificate in Fabrication Technologies

A. Majdanas spoke to the item. No comments or questions arose.



There being no further discussion,

MOVED by S. Mennill, SECONDED by Keighron, THAT Education Council approve the Program Withdrawal: Certificate in Fabrication Technologies effective immediately.

The Motion was CARRIED

8.1.1 Recommendation to the College Board to Withdraw the Credential Certificate in Fabrication Technologies

The Chair spoke to the item.

There being no further discussion,

There was unanimous consent to Sherry cycle the Motion.

MOVED by S. Mennill, SECONDED by N. Hall, THAT Education Council recommends that the College Board withdraw the credential: Certificate in Fabrication Technologies effective immediately

The Motion was CARRIED

8.2 Academic Dates 2023/2024 (Revised) and 2024/2025 Academic Dates

B. Younan spoke to the item.

B. Younan noted the additional change that the College will be closed both Saturday September 30th and Monday October 2nd to observe the National Day for Truth and Reconciliation. He noted that timelines are tight towards the end of the Winter 2025 term and when the Summer 2025 term begins.

N. Hall pointed to the provision in the Grading Policy which indicates that the 'due date for faculty to submit grades will be at least seven (7)



9. INFORMATION ITEMS

9.1 Programs Committee

The Chair referred to the April 2023 report in the agenda package. No questions or comments arose.

9.2

10.5 Report from the Secretary

The Secretary conveyed the results for the Election of Chair and Vice Chair 2022-2023 Academic Year:

- Chair, Sally Mennill, elected and declared by acclamation
- Vice Chair Nathan Hall, elected and declared by acclamation

Congratulations were extended.

ACTION The Secretary reminded all Chairs of Education Council Committee to please submit their annual report to edco@douglascollege.ca by 3:00 pm, June 7, 2023.

11. NEXT MEETING

Monday, June 19, 2023 at 9:00 a.m. Via Zoom

12. ADJOURNMENT

The meeting adjourned at approximately 9:56 a.m.

Chair

Secretary