



MINUTES OF A MEETING OF EDUCATION COUNCIL  
HELD MONDAY, SEPTEMBER 19, 2016 AT 9:00AM  
BOARDROOM - NEW WESTMINSTER CAMPUS

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1. ROLL CALL:

Members Present:

Sheilagh Badanic  
Thor Borgford  
Manuela Costantino  
Kathy Dentor (Ex Officio)  
John Fleming  
Meredith Graham  
Mary Hodder  
Olga Kalachinskaya

Regrets:

Robin Kaul  
Brent Stant

Guests:

Steven Beasley  
Shannon Cox  
Sarah Dench

#### 4. BUSINESS ARISING FROM THE MINUTES

- 4.1 Ratification of 2016-2017 Education Council Chair and Vice Chair Elections  
Council Secretary directed members to the minutes of May 2016 Education Council Election Minutes.

The Secretary noted that Jasmine Nicholsfigueiredo had been elected by acclamation. Following three further calls for additional nominations, and hearing none, the Secretary declared Jasmine Nicholsfigueiredo elected by acclamation to the position of Chair for the 2016 – 2017 term.

The Secretary noted that Weissy Lee had been elected as Vice Chair by acclamation. Again, hearing no further nominations following three calls, Weissy Lee was elected by acclamation to the position of Vice Chair for the 2016 – 2017 term.

- 4.2 Ratification of 2016-2017 Education Council Meeting Schedule  
Council Secretary reminded members about the 2017 Education Council Meeting Schedule which had been previously circulated.

With the implementation of Degree Works the Registrar's Office indicated a need to change the March deadline for Notice of Motion for Program Proposals and Revisions to November 29<sup>th</sup>. This earlier deadline will allow a 2 month process at Ed Council - December (Notice of Motion), 2<sup>nd</sup> month - January 1<sup>st</sup> (Approval). Items will then be ready to go to the Board for their January 26<sup>th</sup> meeting.

There being no further discussion,

MOVED by Monique Paulino; SECONDED by Rod Midgley that Education Council ratify the 2016-2017 Education Council Meeting Schedule with the revision.

The Motion was CARRIED.

- 4.3 Curriculum Committee Recommendations  
Weissy Lee spoke to the Curriculum Committee Recommendations. The Education Council Curriculum Committee reviewed new curriculum guidelines and revised curriculum guidelines.

There being no further discussion,

There was unanimous consent to Shelve the proposed Motion.

MOVED by Rod Midgley; SECONDED by Jeff Schmitt that Education Council approve the submitted guidelines for CHEM 1108; CMNS 1276; GSWS 2101; HUMS 1400; MATU 0310; YJWD 2460.

The Motion was CARRIED.

4.4 Admissions and Language Competency Committee Recommendations  
Mary Hodder spoke to the following items.

- a) VG International College -

The Motion was CARRIED.

And,

There was unanimous consent to sherecycle the Motion

MOVED by John Fleming SECONDED by Christine Keen THAT Education Council recommend that the College Board establish the credential Certificate Medication Administration for Health Care Assistants.

The Motion was CARRIED.

- 4.7 Program Revision: Bachelor of Business Administration Accounting  
Arsineh Garabedian was welcomed to speak to the item.

Two new recently developed Accounting electives (ACCT 3850 Detecting Accounting Fraud and

### 5.3 Program Revision: Psychology, Applied (Bachelor of Arts)

This major would be focusing at digital marketing and sales and would consist of existing and new courses. The major will draw on communication and technical writing courses. The

week later than usual.

ACTION: Please refer this item to your constituency groups for feedback.

## 6. REPORTS

### 6.1 Report from the Chair

- a) June 2016 Report to the College Board
- b) Withdrawal of Credential Recommendation (Assoc. of Arts in Forensics)
- c) Withdrawal of Credential Recommendation (Cert. in Academic Studies)

The Chair advised of the new template for Requests for Revision on Education Policies, located on DCConnect.

### 6.2 Report from the President

- x The President reported that the College recently hosted a number of student orientations. Orientations were offered for different groups of students (e.g., international ESL, international university transfer/business, domestic), with content to meet the needs of each group (e.g., lessons on settling into college and academic dishonesty). Orientations involve an army of student ambassadors and employees and they were recognized for doing a great job.
- x Overall enrolment was up this fall. The increase is compensating for low enrolment in some programs. For example, Nursing is down due to the change in instruction from 4 to 3 years.
- x President's page on DCConnect has replaced the emailed Presidents Report. Please encourage your colleagues to use DCConnect.
- x The College has completed its College Master Plan. The Master Plan is a visionary document that goes 25 years into the future. The Plan will be posted on DCConnect when it is completed. The City of New Westminster and Coquitlam were engaged in the process of envisioning the future of the college and were supportive of future growth and development of our facilities.
- x There was a call for proposals to access government grant money for strategic infrastructure. Douglas put forward an application but we were not successful. The nature of the proposal was to improve student amenity spaces.
- x There is currently no directional signage on the freeway that tells you where Douglas College's Public Affairs is currently working on this and we expect that signs will be coming soon. Dt a [Wly1(t a)13.6(m )]Ting

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Nothing to report.

6.5 Report from the Secretary  
Nothing to report.

6.6 Report from the Curriculum Committee  
Nothing to report.

6.7 Report from the Educational Excellence Committee  
Nothing to report.

6.8 Report from the Committee on Admissions & Language Competency Standards  
Nothing to report.

6.9 Report from the Committee on Educational Policies  
Nothing to report.

6.10 Report from the Committee on International Education  
Nothing to report.

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