



MINUTES OF A MEETING OF EDUCATION COUNCIL

HELD MONDAY, SEPTEMBER 16, 2013 AT 9:00AM  
BOARDROOM - NEW WESTMINSTER CAMPUS

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1. ROLL CALL:

Members Present :

Sheilagh Badanic  
Mark Darville (Ex-Officio)  
Kathy Denton  
Brenna Gray  
Todd Harper (Chair)  
Anna Helewka  
Sandra Hochstein  
Ted James (Ex-Officio)  
Katryna Koenig  
Barbara Leighs  
Scott McAlpine (Ex-Officio)  
Jasmine Nicholsfigueiredo (Vice Chair)  
Madison Paradis-Woodman  
Lorne Patterson  
Catherine Sales  
Jenny Shin  
Doug Simak  
Erin Smith  
George Stroppa  
Richard Tardiff  
Brian Thomas-Peter  
Hailea Williams  
Silvia Wilson

Regrets:

Guests:

Rosilyn Coulson  
Sharron Gibbs  
Tracy Ho  
Wesley Snider  
Lori Townsend

Jo-Anne Bilquist (Recorder)

2. APPROVAL OF THE AGENDA

The Chair asked members to approve a fluid Agenda; Council agreed and the Agenda was re-ordered.

The Chair also noted that item 5.3 Program Revision: Childbirth Educator Training Program will be discussed as a Notice of Motion rather than Motion to Approve at this meeting.

3. APPROVAL OF MINUTES

The Secretary noted an error in the Roll Call section of the previously distributed Draft Minutes. The error has been corrected.

The June 17, 2013 Minutes were approved as amended.



4.4 Variance Request: BSPN Residency Requirement

The Chair welcomed Lori Townsend to speak to this item.

Lori reiterated that the Bachelor of Psychiatric Nursing program offers the online completion option for students already holding their RN and RPN diplomas, however students who have obtained their diplomas at institutions other than Douglas College are not able to meet the 25% College residency requirement due to a shortage of available online electives. Currently they review graduates on a case-by-case basis, but would like to see an approved process.

One Council member expressed their constituents' concerns about setting a precedent for lowering the residency requirement and the need to maintain quality standards. It was pointed out that the number of students requiring this variance is very small and is unlikely to serve as a precedent.

The Chair advised that at the June meeting, following discussion, there was general agreement that the variance could be granted for a specific time period, possibly five years, and revisited at that time. He agreed that there are no guarantees that the number of online electives will increase in that timeframe, however felt it would be a workable solution to the current request.

There being no further action, the meeting adjourned at 6:16 p.m.

One Council member noted their constituents' discussion of the Responsibilities section, and wanting to ensure there is wording noting that the Dean/Responsible Administrator understands that the information needs to get to faculty. They felt the description of Responsibilities as it stands is too vague.

The Chair will summarize the feedback and provide it to the Senior Management Team for their consideration.

5. NEW BUSINESS

refund could be higher. T. James advised that the tuition refund amount is governed by the College's policy on refunds, and that he will look into the matter with the Finance Department.

It was also noted that the College-wide Professional Development day was not listed in the Calendar of Events.

ACTION: Please refer this item to your constituency groups for feedback and advice at the October meeting.

5.3 Program Revision: Childbirth Educator Training Program

The Chair reminded Council members that this item is now considered a Notice of Motion on the agenda. He welcomed Sharron Gibbs to speak to this item.

Sharron advised that this program moved from Vancouver Community College to Douglas College in 2003, and in 2005 required a significant update. At that time,

and Bachelor of Arts in Criminology – Honours to Bachelor of Arts in Applied Criminology and Bachelor of Arts in Applied Criminology - Honours.

The Motion was CARRIED.

And,

MOVED by B. Thomas- Peter; SECONDED by L. Patterson, THAT Education Council recommend that the College Board withdraw the credentials Bachelor of Arts in Criminology and Bachelor of Arts in Criminology – Honours and establish the credentials Bachelor of Arts in Applied Criminology and Bachelor of Arts in Applied Criminology – Honours.

The Motion was CARRIED.

## 6. REPORTS

### 6.1 Report from the Chair

#### a) Report to the College Board

The Chair noted the list of members for each of the Standing Committees (see attached).

greatly benefitted from her advice and wish her the best. They also extended welcome to Todd, who will attend Board Meetings as an ex-officio member.

Mark also noted that the Board looks to continue their good working relationship with Education Council, and with the retirement of former liaison Bruce Clarke, he is happy to take over that task.

6.5 Report from the Secretary

a) Draft Meeting Schedule

J. Bilquist noted that the Meeting Schedule was created with an eye to making sure the dates do not conflict with any religious holidays, and asked Council members whether any of the dates would need changing. None were noted, therefore the schedule is considered ratified.

J. Bilquist advised that the agenda packages for this meeting and the October meeting will be in print format, due to the updates currently underway on the Content Management System. She hopes to be able to post the documents in November. At that time, she will canvas Council members as to their preference for print or electronic packages.

As well, she requested that any Council members requiring a videoconference

9. ADJOURNMENT

MOVED by S. Wilson ; SECONDED by K. Denton, that the meeting be adjourned.

The meeting adjourned at approximately 10:40 am.

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Chair

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Secretary