



#### **4. BUSINESS ARISING FROM THE MINUTES**

##### **4.1 Ratification of Education Council Chair and Vice Chair (April 20, 2009) Election Results**

The Secretary directed members to the Minutes of the April 20, 2009 election results. A correction was noted under Item 3, that Deb **Anderson** not Deb McCloy nominated Susan Meshwork for the position of Chair. That said, the Secretary asked members for additional names to be put forward for the position of Chair, after a subsequent second and third call for nominations from the floor and hearing none, Susan Meshwork was elected by acclamation to the position of Chair for the 2009 – 2010 term.

**MOVED by D. Anderson; SECONDED by D. McCloy,**

The Chair also recognized returning members and thanked them for continuing on as members of Education Council.

The Chair advised members of the very important work Council deliberates on and is mandated to conduct per the *College and Institute Act*. She noted the College depends on C clearly, when speaking, if the opinion(s) they are expressing are that of their FEC/DEC or their own.

#### 4.3 Policy Items

4.3a) ~~*Credentials Awarded at Douglas College Policy (Postponed) (T. James)*~~

4.3b) *Transfer Credit Policy (Postponed) (T. James)*

4.3c) *Accessibility to College Programs, Courses and Services for Persons with Disabilities Policy Revision (Postponed) (T. James)*

The Chair advised that, since the Policy Sub-committee has not met this fall, the above items may come to the next meeting of Council.

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#### 4.4 Curriculum Committee Recommendations

There were no recommendations.

#### 4.5

The Chair reminded members regarding the Academic Schedule. She apologized the item was at the side table, but clarified it was not actionable this month.

**ACTION: Please refer this item to your constituencies for feedback/advice at the October meeting.**

5.2b) Correction and Change to the 2009/2010 Academic Schedule  
Brenda Walton advised members the only change to the document was a

Members advised the Chair they were prepared to vote on this item instead of bringing it forward to the October meeting.

**There was unanimous consent to Short-cycle the Motion to approve the change to the 2009/2010 Academic Schedule.**

**MOVED by G. Gramozis; SECONDED by L. McCausland,**

**BE IT AND IT WAS RESOLVED:**

**THAT Education Council approve the revisions to the 2009/2010 Academic Schedule.**

**The Motion was**



would in fact be supporting the memorandum of understanding with the affiliated parties. The Chair clarified the process in that Education Council must first approve an affiliation agreement which in turn, formally allows parties at Douglas

5.4 Health Information Management (HIM)

The Chair advised members that this item will be postponed to a later date.

5.5 Request to Revise Curriculum Committee Terms of Reference

5.5a) Revision of the Education Council Curriculum Committee Terms of Reference

Elizabeth McCausland advised Council the Committee was finding it difficult to get additional members for the Committee. She asked for members to forward names to her.

5.5b) Current Curriculum Committee Terms of Reference

As provided in the package.

Members felt comfortable and advised the Chair they were prepared to deal with the Motion as an in-house item.

**There was unanimous consent to Short-cycle the Motion to approve the revisions to the Curriculum Committee Terms of Reference.**

**MOVED by B. Hardy; SECONDED by Deb McCloy,**

**BE IT AND IT WAS RESOLVED:**

**THAT Education Council approve the revised Curriculum Committee Terms of Reference.**

**The Motion was CARRIED.**

**6. REPORTS**

6.1 Report from the Chair

The Chair reminded members that all Education Council documentation must be submitted

a month. e or incomplete submissions may be delayed by

The Chair advised members that the Policy sub-committee of Council still needs a Student and Faculty representative. Also/F7 JETBT1ce.n144.02 247.61 Tm(S)-3(tude)4(e)s20-30

- 6.3 Report from the Board Representative  
Ann Kitching attended the meeting on behalf of Peter Kendrick. Ann encouraged members to embrace the many upcoming opportunities for affiliations as this will provide both faculty and students with excellent opportunities in future.
- 6.4 Report from the Secretary  
A revised membership roster and meeting schedule was received in the package.
- 6.5 Report from the Academic Signature Committee  
There was no report.
- 6.6 Report from the Curriculum Committee  
Elizabeth reminded Council a second member is needed for this Committee. Please contact Elizabeth directly.
- 6.7 Report from the Educational Excellence Committee  
The report was in the package.
- 6.8 Report from the Standing Committee on Admissions and Language Competency Standards  
There was no report.
- 6.9 Report from the Standing Committee on Educational Policies  
T. James advised members he would not be at the October Education Council meeting.

**7. OTHER BUSINESS For information and Circulation**

- 7.1 Student Mobility Research

**8. NEXT MEETING**

**October 19<sup>th</sup>, 2009 at 4:15 p.m. New Westminster Campus Boardroom.**

- 9. ADJOURNMENT** Moved by B. Hardy; Seconded by R. Wylie, the meeting adjourned at 5:55 p.m.

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Chair

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Secretary