



### PRIORITY REGISTRATION POLICY

<b>Policy Name:</b> Priority Registration	<b>Responsible Owner:</b> Vice-President, Academic and Provost	<b>Effective date:</b> June 2005 202.2.9.80 0 06.98.006 )Tj-0.
<b>Policy number:</b>		<b>Review date:</b>
<b>Category:</b>	<b>Replaces:</b>	<b>Revision date(s):</b>

#### RELATED COLLECTIVE AGREEMENT CLAUSES

##### PURPOSE

The purpose of this policy is to set principles that guide the use of Priority Registration at Douglas College.

##### SCOPE (DEPARTMENTS AND/OR PARTIES TO WHICH THIS POLICY APPLIES)

- Academic Divisions
- Enrolment Services
- Students

##### DEFINITIONS

**Grade Point Average (GPA):** as defined in the [Grading Policy](#).

**Priority Registration:** a date and time provided to students that is earlier in the order of registration than would be otherwise assigned.

**Priority Registration Groups:** defined student group(s) for which Priority Registration is granted.

##### POLICY STATEMENTS

Priority Registration will be used to establish fair and consistent registration practices that:

- recognize student academic achievement, as reflected in student Grade Point Average (GPA)
- ensure equitable student access to courses and programs
- support students registering for courses needed to complete a program at Douglas College in a timely manner
- support enrolment management at Douglas College.

