



MINUTES OF A MEETING OF EDUCATION COUNCIL
HELD MONDAY, OCTOBER 17, 2016 AT 9:00AM
BOARDROOM - NEW WESTMINSTER CAMPUS

1. ROLL CALL:

Members Present:

Sheilagh Badanic
Thor Borgford
Manuela Costantino
Kathy Dentor (Ex Officio)
John Fleming
Meredith Graham
Mary Hodder
Olga Kalachinskaya
Christine Kerr
Edith Kirkpatrick
Cecil Klassen
Weissy Lee (Vice Chair)
Jasmine Nichols Figueiredo (Chair)
Monique Paulino
Jenny Shin
George Stroppa
Marsha Wilson
Andria Wrench

Absent

Rod Midgley

Guests:

Joan Crisp
Arsineh Garabedian
Karla Gronsdahl
Heather Mary Scott
Anna Helewka
Tracy Ho
Sandra Polushin
Seanna Quressette
Lori Townsend
Patricia Visosky
Kyle Vuorinen
Kristen Wagner

Sandra Bird (Recorder)

2. APPROVAL OF THE AGENDA

The Chair advised of the following amendments to the Agenda:

Revisions to items:

- x 5.1 Post Baccalaureate Diploma in Accounting and Finance. This item is coming as a Motion to Approve.
- x 5.3 Policy Items. Christine Kerr will speak to the Policy Items.

The Chair asked members to approve a fluid Agenda. Council agreed and the Agenda was ordered and approved as amended.

3. APPROVAL OF MINUTES

The September 2016 Education Council minutes were approved with minor typographical edits.

4. BUSINESS ARISING FROM THE MINUTES

4.1 Curriculum Committee Recommendations

Weissy Lee spoke to the Curriculum Committee Recommendations. The Education Council Curriculum Committee reviewed the new curriculum guidelines and 1 revised curriculum guidelines and 23 withdrawn curriculum guidelines

There being no further discussion,

There was unanimous consent to Sherry cycle the proposed Motion.

MOVED by Monique Paulino, SECONDED by Olga Kalachinskaya THAT Education Council approve the submitted guidelines for CSIS 3360, 4260; CYCC 2460; HIST 3300, 2245, 2252; SOCI 1125, 1155, 2235, 2255; PSYC 3301, 1100, 1200, 5005; EAES 2537; ENGR 1100; ACDP 100, 200, 300, 400 AND 500, and approve withdrawal requests for BUSN 2420; MARK 3360, 3441, 3470; CHEM 2310, 2410; PRFU 1100, 1102, 1190, 1230, 1290, 1310, 1350, 2201, 2330, 2340, 2370, 2390, 2400, 2401, 2450, 2470, and 2490.

The Motion was CARRIED.

4.2 Admissions and Language Competency Committee Recommendations

Kyle Vuorinen spoke to the following item.

- a) Admission Requirement for the Post Baccalaureate Diploma (PBD) Health Information Management

Students will be accepted to the PBDHIM program on a first qualified, first admitted basis. Applicants must have attained an undergraduate degree from a recognized post secondary institute in Canada, or an equivalent credential from an approved institution of a different country.

Completion of a number of foundation courses in Statistics and Anatomy are required if they were not part of the applicant's degree. An exam in medical terminology with a minimum of 75% and a mandatory orientation session are required.

There was unanimous consent to Sherry cycle the proposed Motion.

MOVED by Jeff Schutt, SECONDED by George Stroppa, THAT Education Council approve the Admissions Requirement for the Post Baccalaureate Diploma Health Information Management.

The Motion was CARRIED.

4.3 Policy Recommendations

Christine Kerr spoke to the item

- a) Revision: Credentials Awarded at Douglas College Policy

There was discussion about how the college will deal with situations where a student takes all requirements for a credential but does not apply to graduate and then comes back at a later time to apply for graduation but the program requirements have changed

Recommendation for implementation September 2017.

b) Revision: Grading Policy

c)

There being no discussion

MOVED by Christine Kerr; SECONDED by Monique Paulino, THAT Education Council approve the Program Revision: Psychology, Applied (Bachelor of Arts) with the added wording

The Motion was CARRIED.

4.7 Academic Dates and Deadlines
Kyle Vuorinen spoke to the item.

Kyle advised of feedback received. Feedback will be incorporated into revised document and sent to all Education Council members.

There was discussion around the Easter holiday. The college will be closed on Gy3.1(n)2 me union F62

5. NEW BUSINESS

- 5.1 Post Baccalaureate Diploma (PBD) in Accounting & Finance
Arsineh Garabedian spoke to the item.

There being no further discussion,

MOVED by George Stroppa; SECONDED by Christine Kerr, THAT Education Council approve the Post Baccalaureate Diploma in Accounting & Finance

The Motion was CARRIED.

And,

There was unanimous consent to shelve the Motion.

MOVED by Monique Paulino; SECONDED by Meredith Graham, THAT Education Council recommend that the College Board establish the credential Post Baccalaureate Diploma in Accounting and Finance.

The Motion was CARRIED.

- 5.2 Program Revision: CFCS Continuing Education Career Development Practice Advanced Certificate Program
Seanna Quressette spoke to the item.

There is much industry interest for a specialised course in aboriginal topics. The program revision includes adding an elective course, Aboriginal Topics in Employment. The course is designed with Reconciliation Canada in mind. The Advanced Certificate is geared toward those already working in the field and wanting to move into managerial roles.

There was unanimous consent to Shelve the

Finally, the President reported that Keith Ellis recently completed a business process review of Financial Ad. SMT will review the recommendations. The goal is to make processes smoother and more efficient for staff and students.

6.3 Report from the Vice President, Academic & Provost

Thor reported that the space use and balance at both campuses has resulted in the need to move programming over to Coquitlam. OADM will move to the Coquitlam campus and will begin operation in Fall 2017. The move will free up 5 classrooms at the New Westminster Campus

6.4 Report from the Board Representative

Nothing to report.

6.5 Report from the Secretary

Nothing to report.

6.6 Report from the Curriculum Committee

The next deadline for curriculum guidelines to be submitted to the committee is November 9th at 4 pm. Please remind your FECs of this date.

6.7 Report from the Educational Excellence Committee

The Committee had their first meeting 10 days ago and collectively approved the Terms of Reference.

The call out for nominations for the Award of Distinction will go out at the end of October. If you know a student that meets

Monday, November 21, 2016 at 9:00am in Boardroom(4920) New Westminster Campus

9. ADJOURNMENT

MOVED by Meredith Graham, SECONDED by Brent Stant that the meeting be adjourned.

The Motion was CARRIED.

The meeting adjourned at approximately 10:20am.

Chair

Secretary