



Douglas College

**MINUTES OF A MEETING OF EDUCATION COUNCIL**  
**Held Monday November 19, 2007 at 4:15 pm**  
**New Westminster Campus, Boardroom**

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1. ROLL CALL:

**Members Present:**

Trish Angus (Ex-Officio)  
Graeme Bowbrick (Vice-Chair)  
Marilyn Brulhart  
Sebastian Bubrick  
Wendy Case  
Kathy Denton  
Anne Gapper (Acting Recorder)  
Leon Guppy  
Dianne Hewitt  
Ted James  
Elizabeth McCausland  
Debbie McCloy  
Susan Meshwork (Chair)  
Colleen Murphy  
Teryl Smith  
Susan Witter (Ex-Officio)  
Alan Yang  
Titus Yip  
Sandy Vanderburgh

**Regrets:**

Gerry Gramozis  
Bruce Hardy  
Ann Kitching (Ex-Officio)  
Jan Lindsay

**Guests:**

Christina An  
Ray Chapman  
Anna Helewka  
Joy Holmwood  
Niven Pong  
Hilary Rourke  
Hui-Shin Tan

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2. APPROVAL OF THE AGENDA: In order to accommodate the guests, the Chair asked members to approve a fluid agenda as amended. Council agreed.
3. APPROVAL OF THE SEPTEMBER 17, 2007 MINUTES: Wendy Case requested that her name be added to the members in attendance.

The minutes were approved as amended.

4. BUSINESS ARISING FROM THE MINUTES

4.1 Psychiatric Nursing Program Revisions:

Anna Helewka was invited to the table to speak to this item.

a) Bachelor of Science in Psychiatric Nursing

There being no discussion.

**MOVED by D. McCloy; SECONDED by C. Murphy,**

BE IT AND IT WAS RESOLVED:

**THAT Education Council approve the program revision for the Bachelor of Science in Psychiatric Nursing which includes the addition of PNUR 4585, Concurrent Disorders; moving PSYC 1130 from Semester 3 to Semester 4 and the withdrawal of PNUR 4511, Directed Studies for Clinical Focus.**

**The Motion was CARRIED**

b) Diploma in Psychiatric Nursing

There being no discussion.

**MOVED by D. McCloy; SECONDED by D. Hewitt;**

BE IT AND IT WAS RESOLVED:

**THAT Education Council approve the program revision for the Diploma in Psychiatric Nursing which includes the addition of PNUR 4585, Concurrent Disorders and moving PSYC 1130 from Semester 3 to Semester 4.**

**The Motion was CARRIED**

4.2 Certificate in Child and Youth Care Program Withdrawal

Ray Chapman was invited to the table to speak to this item.

There being no discussion.

**MOVED by C. Murphy; SECONDED by W. Case,**

BE IT AND IT WAS RESOLVED:

**THAT Education Council approve the withdrawal of the Child and Youth Care Counsellor Certificate Program.**

**The Motion was CARRIED**

**MOVED by E. McCausland; SECONDED by T. Smith**

BE IT AND IT WAS RESOLVED:

**THAT Education Council request that the College Board approve the cancellation of the Child and Youth Care Counsellor Certificate Program and the withdrawal of the credential Child and Youth Care Counsellor Certificate.**

**The Motion was CARRIED**

4.3 2007-2008 Academic Calendar

T. Angus requested that Members circulate the information contained in the Calendar to their constituencies.

There being no further discussion, all were in favour of accepting the Calendar as presented.

4.4 Educational Policy Revisions

a) Educational Policy Development and Review Policy

T. James explained that the proposed changes were as follows:

- To remove the role of the Educational Policy Development and Review Coordinator because this role is no longer operative as it slowed down the approval process and is seen as properly the work of the Sub-committee itself.
- To remove the reference to the Sub-committee actually writing new policy since this is viewed not to be the role of the Subcommittee but of the policy initiator or of other college resources at the discretion of the responsible Vice-President.

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b) Language Competency Policy

T. James explained that this policy had been reviewed as part of the normal review cycle. Feedback had been solicited from the College community and very little feedback had been received. The Policy Sub-committee was recommending only minor changes which clarified wording or updated current names as follows:

- Under Assessment:  
“Students ~~can will~~ demonstrate language competency ..... **And** other methods of prior learning ....
- Under Implementation:  
~~The~~ Assessment ~~Centre~~ **Services** will assist Departments/Programs to ~~implement~~ **schedule and conduct** language competency assessments ...”

**Action : Please take this to your constituencies for feedback and consideration of a Motion to Approve at the December 10, 2007 Education Council meeting**

4.5 Curriculum Committee Recommendations

There being no discussion.

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**AS RESOLVED:**

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**MOVED by S. Bubrick; SECONDED by S. Vanderburgh,**

BE IT AND IT WAS RESOLVED:

**That Education Council approve referring a request to amend the *Withdrawals, Course and Status Changes policy* to the Policy Sub-committee for review and recommendation to Education Council**

**The Motion was CARRIED**

5.2 Request for Revision to the *Credentials Awarded at Douglas College Policy* – Request for Referral to the Policy Committee

In J. Lindsay’s absence, S. Vanderburgh explained that the Vice President’s Academic Council had discussed whether minimum GPA requirements and minimum number of upper level credits should be required for bachelor degrees at Douglas College. They were recommending that a minimum of 45 credits in upper level courses and a minimum GPA of 2.0 on the last 60 credits be required for graduation. This is standard in MetroVancouver universities and colleges. The Chair requested clarification. She understood that the current Credentials Policy stipulates the upper level credit requirements for the Degree credential and that the request from VPAC was addressing only that the minimum GPA of 2.0 in the last 60 credits requirement be added to the policy. S. Vanderburgh agreed this was correct.

There being no further discussion.

**MOVED by C. Murphy; SECONDED by E. McCausland,**

BE IT AND IT WAS RESOLVED:

**That Education Council approve referring a request to amend the *Credentials Awarded at Douglas College* to the Policy Sub-committee for review and recommendation to Education Council**

**The Motion was CARRIED**

6. REPORTS

6.1 Report from the Chair

The Chair reported that she had attended the Co-Edco meeting on Saturday, November 10, 2007. A representative from the Ministry of Advanced Education had talked at the meeting but had nothing new to report from the Ministry.

The Chair informed Members that refreshments would be provided at the next meeting to celebrate the end of the year but if anyone wished to bring a dish they were more than welcome to do so.



Moved by C. Murphy; Seconded by S. Bubrick

Chair \_\_\_\_\_ Secretary \_\_\_\_\_