



Douglas College

**MINUTES OF A MEETING OF EDUCATION COUNCIL**  
**Held Monday May 12, 2008 at 2:15 pm**  
**New Westminster Campus, Boardroom**

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1. ROLL CALL:

**Members Present:**

Wendy Case  
Kathy Denton  
Anne Gapper (Acting Recorder)  
Gerry Gramozis  
Leon Guppy  
Bruce Hardy  
Dianne Hewitt  
Ann Kitching (Ex-Officio)  
Jan Lindsay (Acting for S Witter)  
Elizabeth McCausland  
Debbie McCloy  
Susan Meshwork (Chair)  
Colleen Murphy  
Julia Robinson (Alternate for  
M Brulhart)  
Teryl Smith  
Brenda Walton (Acting for  
T Angus)  
Titus Yip

**Regrets:**

Trish Angus (Ex-Officio)  
Graeme Bowbrick (Vice-Chair)  
Marilyn Brulhart  
Sebastian Bubrick  
Ted James  
Sandy Vanderburgh  
Susan Witter (Ex-Officio)

**Guests:**

Ray Chapman  
Joy Holmwood  
Cheryl Palmer  
Matthew Steinbach  
Gary Tennant

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2. APPROVAL OF THE AGENDA:

The Chair requested a fluid agenda to accommodate the guests. Council agreed.

3. APPROVAL OF THE APRIL 14, 2008 MINUTES:

The Minutes were approved as presented.

4. BUSINESS ARISING FROM THE MINUTES

- 4.1 Revisions to the Program Development and Consultation Control Sheets  
This item is carried forward to the June 16, 2008 agenda.

4.2 Revised College Budget 2008/09

B. Logelin was invited to the table and gave a verbal presentation on the merits of keeping the Adult Special Education programs which had been designated to be cut in the proposed revised budget. (Cashier and

Discussion followed with several Council members expressing concern about the impact these cuts would have on the College as a whole. It was agreed by Council to forward this input to the College Board as presented.

The faculties of Language Literature and Performing Arts, Humanities and Social Sciences, Science and Technology and Commerce and Business all agree that while they can accept that some cuts to sections in their areas must occur and accept the recommendations they have made in this regard, they are concerned that more section cuts in future could diminish the College university transfer program negatively and very seriously. They are concerned that deeper cuts will make it impossible for students to take the courses they need; at the campus they prefer which will negatively affect their ability to finish their academic programs in a reasonable amount of time. All four faculties supported the need for very early strategic planning and cross College consultation when budget decisions are made in future. They advise that the College should consider its decisions on strategic directions and priorities very carefully in future. Education Council supported sending this advice on to the College Board.

After much discussion Education Council agreed to send individual constituency advice to the College Board as follows:

The Commerce and Business Department wished to raise a concern that marketing/advertising is being cut if it might interfere with future marketing efforts. They felt that maintaining effective marketing/advertising may be required to increase or maintain student enrolment. If the cuts reduce the effectiveness of the College's marketing efforts they felt the College may face lower enrolment resulting in more budget shortfalls in the future. Their faculty does not specifically disapprove of these cuts, but merely wished to raise this concern.

The Language Literature and Performing Arts Faculty suggested that the College has reduced the allocation to capital in this budget, but believe this is an area of the budget that should get further consideration in the future. Specifically, the question was raised whether it made sense now for the college to own land for possible future expansion e.g. the former fire hall space.

#### 4.3 Academic Freedom Policy

Joy Holmwood was invited to the table to speak to this item. She explained that it was now a requirement by the Degree Quality Assessment Board for colleges offering applied degrees to have an academic freedom policy in place. She added that the policy is also required in order to be eligible to apply for grants from NSERC and SHIRC. She stated she had reviewed what is in place at other institutions and organizations and had discovered that most of the universities have a statement on academic freedom rather than a policy. The statements are



**CCSD 1170, CCSD 1220, CCSD 1260, CCSD 2230, CCSD 2334, CCSD 2335, CCSD 2340, CCSD 2420, CYCC 1100, CYCC 2212, CYCC 2332, CYCC 3341, CYCC 3350**

**and the withdrawal of:**

**OADM 1227, EASL 0144, EASL 0154, EASL 0164, EASL 0174, EASL 0244, EASL 0254, EASL 0264, EASL 0274, EASL 0344, EASL 0354, EASL 0364, EASL 0374, EASL 0464, EASL 0474**

**The Motion was CARRIED.**

- 4.5 Admissions & Language Competency Committee Recommendations  
There being no discussion.

**There was unanimous consent to short-cycle a Motion to Approve the Admissions & Language Competency Committee recommendations as presented.**

**MOVED by C. Murphy; SECONDED by E. McCausland**

**BE IT AND IT WAS RESOLVED:**

**THAT Education Council approve the recommendations of the Admissions and Language Competency Committee as follows:**

**Post-degree Diploma in Physical Education (Admission Criteria Addition)**

**In addition to currently approved admission criteria, the following additional requirement is to be added. This new criteria will be scored and used for ranking for preferential admission purposes.**

**A letter of intent that outlines**

**Reasons for choosing this program**

**Long and short-term goals**

**Candidate strengths and limitations**

**Description of current and short-term future teaching contexts that demonstrates candidate access to teaching students in a physical education or activity setting.**

**Implementation: Fall 2009**

**The Motion was CARRIED.**

5. NEW BUSINESS

5.1 Sign Language Interpretation – Program Revision

Cheryl Palmer was invited to the table to speak to this item

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B. Walton inquired if the suspension would apply to Continuing Education and weekend and evening courses. She also inquired how the suspension would affect services such as the Learning Centre.

**Action: Please take this back to your constituencies for feedback and discussion at the June 16, 2008 Education Council meeting.**

6. REPORTS

6.1 Report from the Chair

There was no report.

6.2 Report from the President

J. Lindsay, reporting on behalf of S. Witter, referred Council to the recently released President's Report. She confirmed that there would be a series of internal discussions and opportunities for the College community to share concerns and put forward ideas on how the College could adapt to the changes in the post secondary landscape. She confirmed that the new Academic Plan process is progressing.

6.3 Report from the Board Representative

There was no report

6.4 Report from the Secretary

The Secretary reminded all Committee heads that their annual reports are due by June 5, 2008.

6.5 Report from the Curriculum Committee

There was no report.

6.6 Report from the Educational Excellence Committee

There was no report.

6.7 Report from the Research Ethics Board

There was no report.

6.8 Report from the Standing Committee on Admissions and Language Competency Standards

There was no report.

6.9 Report from the Standing Committee on Educational Policies

There was no report.

6.10 Report from the Academic Signature

There was no report.

7. OTHER BUSINESS – For Information and Circulation



- 7.1 Research and Scholarly Activity Discussion Paper  
J. Lindsay requested that any feedback be directed to J. Holmwood, Special Projects Officer. Feedback can be from individuals and/or Education Council as a whole. The Chair requested that FECs put this item on their June agendas.

**Action: Please take this back to your constituencies for feedback and discussion at the June 16, 2008 Education Council meeting.**

8. ADJOURNMENT  
Moved by C. Murphy; Seconded by E. McCausland the meeting adjourned at 5.10 pm

Chair \_\_\_\_\_ Secretary \_\_\_\_\_