

MINUTES OF A MEETING OF EDUCATION COUNCIL
Held Monday, May 15, 2006 at 2:15 p.m.
New Westminster Campus, Boardroom

1. ROLL CALL

Members Present:

Trish Angus (Non-Voting)
Graeme Bowbrick
Marilyn Brulhart
Jan Carrie
Sam Cheng
Rosilyn Coulson
Anne Gapper (Acting Recorder)
Gerry Gramozis
Leon Guppy
Sean Hibbitts
Rabey Husini *
Anna Jajic (Vice-Chair)
Ted James
Ann Kitching (Ex-Officio)
Jan Lindsay
Les Marshall
Elizabeth McCausland
Susan Meshwork (Chair)
Colleen Murphy
Brenda Pickard (Secretary)
Teryl Smith
Susan Witter (Ex-Officio)

Absent:

Elizabeth Helps

Guests:

Ken Anderson
Sebastian Bubrick
Laura Byrne
Ray Chapman
Laurel Donaldson
Eugene Dy
Mark Elliott
Gilbert Fick
John Fox
Alison Gill
Joe Ilsever
Lisa Phillips
Bob Shebib
Brian Storey
George Stroppa
Gary Tennant
Don Valeri
Bernie Villeneuve
Des Wilson

* part of meeting

2. APPROVAL OF THE AGENDA: In order to accommodate the guests and to have a logical flow of business, the Chair asked members to approve a fluid Agenda. The Chair explained that Item 4.1 had been postponed and would be carried forward to the June 19, 2006 meeting. The Agenda was approved.

The Chair welcomed the guests.

3. APPROVAL OF THE MINUTES OF THE MARCH 20, 2006 MEETING: The Chair advised members that the minutes were available at the side table. She noted the March minutes will come to the June 19, 2006 meeting for approval.

4. BUSINESS ARISING FROM THE MINUTES:

4.1 Petition and Appeal Forms

This item was postponed to the June 19, 2006 meeting.

4.2 SMT Recommendation on Change to the Academic Schedule

This topic has been discussed at VPAC and at SMT. There was extended discussion regarding various concerns raised by shortening the Fall academic schedule by one day. The Registrar explained it was not possible to extend the exam period by one day as this would not allow her office staff enough time to process exam results before the Christmas vacation period. She further explained that students had to have the ability to access their registration information on-line over the holiday period.

A recommendation will be forwarded to SMT by the Chair advising that, if there is no other way to resolve the situation of the clear day in the Fall semester, that Education Council will support the recommendation to shorten the semester by one day.

MOVED by A Jajic, SECONDED by E. Causland,

The Motion was CARRIED.

11 Members in favor

ACTION: Please forward further constituency feedback directly to the Chair who will formulate formal advice to SMT by May 19, 2006.

4.3 a) Policy Committee Issues - Cred

requiring for admission a two year diploma or equivalent, and consisting of a minimum of 12 credits and at least four courses, of an advanced or specialized nature sequentially programmed to follow from the Diploma level exit”, to the credentials Awarded at Douglas College Policy.

and,

ACTION: The Chair requested the members take this information back to their constituencies for feedback at the June 12, 2006 meeting when Council will consider a Motion to Approve the recommendations of the Policy Committee.

4.3 e) Policy Committee Issues -Academic Performance

T. James reported that the current practice of assigning the Gold Cord Award results in some inequities and it was proposed to award the Gold Cord Award to the top 10% in each credential rather than Faculty.

A question was asked if there would be a minimum mark in order to obtain this award. T. James felt the Policy Committee would not have an objection to this. The Chair felt that Education Council had already decided on a minimum. J. Lindsay felt that Council should go ahead with the proposed change as it is and suggested taking the “minimum mark” idea back to the Policy Committee. T. Smith indicated that there would be no impact this year based on current statistics.

Motion: THAT the Gold Cord Award be given to the top 10% in each credential rather than Faculty, and that Education Council recommends referring the defining of a minimum GPA requirement for a Gold Cord Award to the Policy Committee for discussion.

There was unanimous consent to short cycle and approve the motion as presented.

4.4 Associate of Arts for Future Teachers

There being no discussion,

MOVED by L. Marshall; SECONDED by M. Brulhart,

BE IT AND IT WAS RESOLVED:

THAT Education Council approve the Associate of Arts for Future Teachers program.

The Motion was CARRIED.

4.5 Bachelor of Physical Education & Coaching

There being no feedback.

MOVED by M. Brulhart; SECONDED by L. Guppy,

BE IT AND IT WAS RESOLVED:

THAT Education Council approve the Bachelor of Physical Education & Coaching program.

The Motion was CARRIED.

There was unanimous consent to recommend the Bachelor of Physical Education & Coaching credential to the Board.

MOVED by E. McCausland; SECONDED by S. Hibbitts,

BE IT AND IT WAS RESOLVED:

THAT Education Council recommend that the Board establish the Bachelor of Physical Education & Coaching credential.

The Motion was CARRIED.

- 4.6 Advanced Citation in Co-occurring Disorders
There being no feedback

MOVED by C. Murphy; SECONDED by G. Gramozis,

BE IT AND IT WAS RESOLVED:

THAT Education Council approve the Advanced Citation in Co-Occurring Disorders program.

The Motion was CARRIED.

There was unanimous consent to short cycle the motion to recommend the Credential to the Board.

MOVED by S. Hibbitts; SECONDED by R. Coulson,

BE IT AND IT WAS RESOLVED:

THAT Education Council recommend the Board establish the Advanced Citation in Co-Occurring Disorders credential.

The Motion was CARRIED.

- 4.7 Memo to Council regarding the Board approving Credential Names
There was a short discussion on the name “Financial Services Management Diploma” which R. Coulson clarified.

There was unanimous consent to short-cycle a motion to recommend the Board approve the Credentials as presented:

MOVED by R. Coulson; SECONDED by S. Cheng,

BE IT AND IT WAS RESOLVED:

THAT Education Council recommend that the College Board establish the Bachelor of Therapeutic Recreation credential.

THAT Education Council recommend that the College Board establish the Diploma in Applied Environmental Science credential.

THAT Education Council recommend that the College Board establish the Bachelor of Science in Psychiatric Nursing credential.

THAT Education Council recommend that the College Board establish the Financial Services Management Diploma credential.

The Motions were CARRIED.

- 4.8 a) Admission and Language Comp

4.8 b) Approval of the Terms of Reference of the Admissions and Language Competency Committee

By way of background, the Chair reminded members that this Sub Committee of Council is asking for a

MOVED by J. Lindsay; SECONDED by S. Cheng,

BE IT AND IT WAS RESOLVED:

THAT Education Council approve the submitted curriculum guidelines for CYCC 4410; CYCC 4411; CYCC 4423; CYCC 4425; CYCC 4467; CYCC 4468; CYCC 4469; PHIL 4205 (previously listed as SPSC 4205); BIOL 1310; BIOL 2321; BIOL 3205; BIOL 3305; BIOL 3500; BIOL 3600; BIOL 3700; BIOL 3205; CHEM 1110; PHYS 1107; MATH 1234; SPSC 1100; SPSC 1200; SPSC 2100; SPSC 2200; SPSC 3100; SPSC 3200; SPSC 4100; SPSC 4200; SPSC 3158; SPSC 3203; SPSC 3240; SPSC 3275; SPSC 3276; SPSC 3399; SPSC 4161; SPSC 4199; SPSC 4231; SPSC 4256 and SPSC 4291.

The Motion was CARRIED.

E. McCausland advised members that grid 1 of her report will be handled as a regular short-cycle motion.

There was unanimous consent to short-cycle the curriculum committee recommendations.

MOVED by R. Coulson; SECONDED by T. Smyth,

BE IT AND IT WAS RESOLVED:

THAT Education Council approve the submitted curriculum guidelines for HORM 2445; OADM 1121; OADM 1439; ITEC 1140; ITEC 1320; NURS 3200; NURS 4200; NURS 4201; PHIL 1250; PHIL 1280; BIOL 1103 and BIOL 1203.

The Motion was CARRIED.

5. NEW BUSINESS:

5.1 Bachelor of Arts in Child & Youth Care

The Chair introduced Ray Chapman and Gary Tennant who provided a power point presentation (available from the Secretary).

Ray advised members the Faculty of Child, Family & Community Studies is submitting this proposal to Council and is asking Council to approve a Bachelor's degree in Child and Youth Care. He noted the document in the package addresses the Standards and Criteria listed in the document Degree Program Review of the Ministry of Advanced Education and the

criteria established by the Education Council Applied Degree Standards Committee.

ACTION: Please take this back to your constituency groups for feedback and consideration of a Motion to Approve the program at the June 12, 2006 meeting.

5.2 Bachelor of Business Administration

The Chair introduced Joe Ilsever and Gilbert Fick who provided a power point presentation (available from the Secretary).

In response to a question, Joe explained the structure of the degree, why there were two separate majors and what opportunities there will be to move from one stream to another. He explained that there were two streams as they had to fit financial service organizations and various accounting bodies both of which have many separate demands. He did confirm that the first two years were very similar and would give students the opportunity to transfer at this stage should they wish to do so.

R. Coulson further elaborated that this was based on a 2 + 2 model enabling people to enter the degree program after the diploma program.

In reply to a question as to whether the College would be helping graduates obtain their professional designations, e.g. CGA, Joe replied that having the degree would exempt them from 95-98% of the professional designation requirements. Gilbert further elaborated that all three professional accounting bodies require a degree plus certain courses, each one differing from the other and the Bachelor of Business Administration

noted that Douglas College has adopted the same program by changing Corporate Procedures into two courses from one, thus increasing the total credits from 15 to 16.

R. Coulson advised members this program revision was approved by the CBA FEC on April 3, 2006.

ACTION: Please take these two items to your constituency groups for feedback and consideration of a Motion to Approve at the June 19, 2006 meeting.

5.4 Strategic Plan

The first draft was included in the package.

ACTION: The Chair indicated this was a very first look at a draft of the Strategic Plan and that Council would be discussing later drafts in the Fall. The Chair asked Council members to provide the information on the first draft to constituents so that the information could begin to flow though to the College community.

6. REPORTS:

6.1 Report from the Chair

The Chair advised members that David West has resigned due to unforeseen circumstances and that Heidi Taylor was no longer eligible to continue as a student representative on Council.

The Chair reported that the Signature Steering Committee received Education Council feedback and added language to the criteria that included suggestions from Council members from Language, Literature & Performing Arts and Developmental Studies.

The Chair reminded Council members that the Education Council Committees will need to be set up for next year and requested that members think about what committee work they want to do. The Budget & Planned Change Committee has not been able to operate as expected and will need review. The Applied Degree Standards Committee, the Policy Committee and the Admissions Committee need volunteers.

The Chair indicated that there will be a special recognition celebration at the June 19, 2006 meeting and there will be light snacks and refreshments. She reminded members of the Celebration of Teaching, Learning, Program Innovation & Scholarly Activity that will take place on Thursday, May 18, 2006 between 4:00 pm and 6:00 pm.

- 6.2 Report from the President
The President referred to her President's Report which was distributed to "All" by email on May 12, 2006.
- 6.3 Report from the Board Representative
There was no report.
- 6.4 Report from the Secretary
The Secretary reminded members of the Extraordinary General Meeting on June 12, 2006 at 4:00 pm to 5.30 pm. The June 19, 2006 meeting is scheduled from 2:15 pm to 5:00 pm.
- The Secretary requested that the Chairs of the sub-committees have their annual reports to her by June 8, 2006 at 12 noon.**
- 6.5 Report from the Curriculum Committee
There was no report.
- 6.6 Report from the Educational Excellence Committee
There was no report.
- 6.7 Report from the Research Ethics Board
There was no report.
- 6.8 Report from the Standing Committee on Admissions and Language Competency Standards
There was no report.
- 6.9 Report from the Standing Committee on Educational Policies
There was no report.

7. OTHER BUSINESS:

- 7.1 Educational Excellence Awards
In response to Council's recommendations, the Chair reported that SMT had agreed to put the Awards for Excellence in abeyance for one year.
- 7.2 Education Affiliations Policy Review
The Secretary requested that all individual comments from the constituencies be forwarded to her by July 29, 2006.
- 7.3 Program Advisory Committees Policy Review

The Secretary requested that all individual comments from the constituencies be forwarded to her by July 29, 2006.

8. ADJOURNMENT:

Moved by M. Brulhart, Seconded by L. Guppy, the meeting adjourned at 5.10 pm.

Chair _____

Secretary _____