



Douglas College

**MINUTES OF A MEETING OF EDUCATION COUNCIL
Held Monday March 17, 2008 at 4:15 pm
New Westminster Campus, Boardroom**

1. ROLL CALL:

Members Present:

Trish Angus (Ex-Officio)
Graeme Bowbrick (Vice-Chair)
Marilyn Brulhart
Sebastian Bubrick
Wendy Case
Kathy Denton
Anne Gapper (Acting Recorder)
Gerry Gramozis
Leon Guppy
Bruce Hardy
Dianne Hewitt
Ann Kitching (Ex-Officio)
Jan Lindsay (Acting for S. Witter)
Elizabeth McCausland
Debbie McCloy
Susan Meshwork (Chair)
Colleen Murphy
Teryl Smith
Sandy Vanderburgh
Titus Yip

Regrets:

Ted James
Susan Witter

Guests:

Jonathon Bayliss
Jan Carrie
Anna Helewka
Debbie Smith
Nicholas Watkins
Lori Woods

2. APPROVAL OF THE AGENDA:

The Chair requested that an extra item be added to the agenda; "Item 4.7 College Budget 2008/09 (Discussion and Advice). All were in favour. The Chair also requested a fluid agenda to accommodate the guests. Council agreed.

3. APPROVAL OF THE FEBRUARY 18, 2008 MINUTES:

The minutes were approved as submitted

The Motion was CARRIED

T. Angus inquired about the timeline for implementation of this change in policy wording. It was decided that the change will be in effect for students graduating in June 2009.

There being no further discussion.

MOVED by G. Gramozis; SE

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received by the established time, then the program developer would be able to assume the consulted party had no concerns.

The Chair confirmed that if a proposed new or revised program was changed due to consultations with other parties, then the revised program would have to be reposted and the consultation process would begin again.

T. Angus advised that she had just reviewed some new software, Curricunet which had the capacity built in to provide for consultation and tracking for program developers. She advised that if there was enough interest from other institutions provincially, there may be the opportunity

- 4.5 Curriculum Committee Recommendations
E. McCausland asked Council to add two withdrawals to the submitted list. These are PNUR 4644 and PNUR 4646.

There was unanimous consent to short-cycle a Motion to Approve the Curriculum Committee recommendations as presented.

MOVED by G. Gramozis; SECONDED by S. Vanderburgh,

BE IT AND IT WAS RESOLVED:

THAT Education Council approve the submitted curriculum guidelines for:

CYCC 1142, CYCC 2452, COOP 1100, COOP 1200, COOP 2300, COOP 2400, COOP 3500, HORM 2330, CRWR 2401, PNUR 2301, PNUR 2321, PNUR 2330, PNUR 2351, PNUR 2361, PNUR 3341, PNUR 4661, GEOG 1110, GEOG 1120, HIST 1105, HIST 1180, PSYC 2207, PSYC 3314, PSYC 3340

and the withdrawal of:

CHEM 1105, PNUR 4644, PNUR 4646, SPSC 1163, SPSC 1241, SPSC 1300, SPSC 1350, SPSC 1442, SPSC 2355, SPSC 2362, SPSC 2363, SPSC 2377, SPSC 2381, SPSC 2477

The Motion was CARRIED

- 4.6 Admissions & Language Competency Committee Recommendations
T. Angus confirmed that the admission criteria listed in item #2 of her memo were only admission criteria that were being requested to change, not the complete list of criteria for the program.

There was unanimous consent to short-cycle a Motion to Approve the Admissions and Language Competency Committee recommendations as presented.

MOVED by M. Brulhart, SECONDED by T. Smith,

BE IT AND IT WAS RESOLVED:

THAT Education approve the recommendations of the Admissions and Language Competency Committee as follows:

**1. Teaching English as a Second Language - TESL Citation Program
(New Program)**

i) General College Admission Requirements; AND

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- ii) **English 12 with a minimum grade of "B" or equivalent**
<http://www.douglascollege.ca/calendar/programs/pflpa.html>
without the recency requirements; OR
- iii) **University Transfer English cour**

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The College Management and Board will be considering many changes and it is likely that there will be suspensions or cuts in programs and services in the revised 08/09 budget. The Chair advised that Education Council advice will be critically important to the Board because our views represent the educational perspective from the ground. Counsel is in a position to provide important and needed advice to the Board. She suggested that maybe Council should come up with some guidelines to provide information from which to formulate advice about the educational impact of some of the suggested changes. She felt that Council should speak as a committee of the whole and decide together what constituency input it thought should be sent on to the Board. G. Bowbrick advised that he felt that each department's views should be allowed to be expressed and that perhaps Council could send two tier advice. One tier would be from Council as a whole and Council could also send the Board individual constituency advice identified as such.

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received was block funding rather than individual amounts for specific programs.

It was agreed that Council would provide the Secretary with written input in time for the May Education Council package rather than bringing only verbal comments to the May Education Council meeting. The suggestion was made that input focus on educational rationale rather than monetary or other rationale. It was also agreed that Education Council's mandate is to advise the Board and comment on issues impacting the maintenance of educational integrity.

In response to a question with regard to joint action together with other institutions, J. Lindsay confirmed that the Presidents were in communication and she had talked to other VPEs. She explained that some colleges had been affected in very significant ways. The Chair confirmed that she would be attending a CoEdco meeting on May 3, 2008 where this topic would no doubt be high on the agenda.

working on their degree. The program is 15 credits with a 3 course stream for behaviour analysis and a 3 course stream for disability. The program was designed to be very flexible and would stand alone but formal agreement had also been made with the University of Calgary. The program ties in with the Child & Youth Care Counsellor degree in that courses in this credential will part of the electives for the degree.

L. Woods confirmed that this was the first credential of this level in British Columbia and that the only other one in Canada was in Manitoba. Approval has already been received from the Behavioural Analysis Certification Boards; Douglas College is the first college in the world to receive this.

N. Watkins explained that there are over 5,000 children with autism being serviced by the Government and only one certified person right now, so there is a huge need for a credential such as this.

S. Vanderburgh inquired if this was able to be offered in a costs recovery mode or whether it was a regular program. J. Carrie responded that they were working to allocate this through existing sections that Child, Family and Community Studies has now. N. Watkins pointed out that it is only now that the infrastructure is in place for people to teach the program as they also have to be Board Certified and a year ago he was the only Certified Behaviour Analyst.

Action: Please take this to your constituencies for feedback and consideration of a Motion to Approve at the April 14, 2008 Education Council meeting.

5.2 Revision to the Diploma in Psychiatric Nursing

Anna Helewka was invited to the table to speak to this item. She explained that in the original diploma program students were taking PNUR 3501 Concepts in Semester Five, a 'survey' course whereas Degree students were taking separate stand alone courses. The Psychiatric Nursing Advisory Committee had recommended that stand alone courses should also be available for diploma students. The proposed change is that PNUR 3501 (4.5 credits) be replaced with PNUR 4503 Comprehensive Geriatric Theory (1.5 credits) and PNUR 3272 Psychiatric Nursing Community Concepts (3 credits). Consequently there will be no change in the number of credits. The two specialized courses' content overlaps most of the content of PNUR 3501.

A. Kitching remarked that she was happy to see a dedicated geriatric course.

Action: Please take this to your constituencies for feedback and consideration of a Motion to Approve at the April 14, 2008 Education Council meeting.

6. REPORTS

6.1 Report from the Chair

The Chair announced that Sebastian Bubrick had been re-elected as the student representative for the David Lam Campus for a further year and offered him congratulations. She advised that no other students had been nominated at this time and asked Council for any feedback on how to motivate students to stand for Council.

The Chair advised that the Chair and Vice-Chair elections would occur at the April meeting. She confirmed that both she and Graeme Bowbrick were willing to carry on in their respective positions and that if any others were interested in either position, they should contact the Education Council office for information on the nomination process.

6.2 Report from the President

J. Lindsay advised that she felt it was important to realize that there is a lot of lobbying going on, on many different levels with regard to the budget cuts. As the process moves forward she confirmed that all budget guidelines will guide Senior Management Team's decisions as well as the criteria mentioned earlier.

J. Lindsay also added that they will be looking for input from all areas into the academic planning process and how to revise it in the best interests of the College. This will be key in the future and J. Lindsay indicated that she would be sending out a lot of emails and posting information onto the Vice President's Academic Council's webpage so that people can be involved in the process. She advised that it looks as though the College will have to target specific areas where the Government sees a need. Senior Management Team has met once and will be meeting again on this topic.

6.3 Report from the Board Representative

A. Kitching advised that the College Board really supports the College and recognizes that everyone is doing a good job. She further advised that any cuts that will have to be made will not be easy decisions to make.

6.4 Report from the Secretary

The Secretary reminded members that the April and May meetings will be one week earlier than normal due to religious/statutory holidays. The dates of the meetings will be April 14 and May 12, 2008. This will also mean that deadlines will be one week earlier than normal.

L. Guppy advised that the exam schedule is April 11 to 21. The Chair requested that anyone who could not attend the April meeting due to examination commitments to notify the Secretary.

6.5 Report from the Curriculum Committee

There was no report.

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- 6.6 Report from the Educational Excellence Committee
There was no report.
 - 6.7 Report from the Research Ethics Board
There was no report.
 - 6.8 Report from the Standing Committee on Admissions and Language Competency Standards
There was no report.
 - 6.9 Report from the Standing Committee on Educational Policies
There was no report.
7. OTHER BUSINESS – For Information and Circulation
- 7.1 Education Council Advice to the College Board on the 2008/09 Draft Budget
The Chair advised Council that this Advice was given to the Board as a result of the discussions held at