



MINUTES OF A MEETING OF EDUCATION COUNCIL
Held Monday, March 19, 2007 at 4:30 pm
New Westminster Campus, Boardroom

1. ROLL CALL:

Members Present:

Trish Angus (Ex-Officio)
Graeme Bowbrick (Vice-Chair)
Marilyn Brulhart
Sebastian Bubrick
Jan Carrie
Kathy Denton
Anne Gapper (Acting Recorder)
Inderjit Gill
Gerry Gramozis
Leon Guppy
Bruce Hardy
Dianne Hewitt
Sean Hibbitts
Ted James
Jan Lindsay
Les Marshall
Elizabeth McCausland
Debbie McCloy
Susan Meshwork (Chair)
Colleen Murphy
Jacqueline Smith
Teryl Smith
Susan Witter (Ex-Officio)

Regrets:

Ann Kitching (Ex-Officio)

Guests:

Christine Dewar
Anna Helewka
Kathie Lindstrom
Raymond Yu

2. APPROVAL OF THE AGENDA: In order to accommodate the guests, the

4. BUSINESS ARISING FROM THE MINUTES4.1 Withdrawals, Course and Status Changes Policy Revision

There was extensive discussion whether to add 'at least one hour' prior to the scheduled start of the second class. However, it was finally agreed that this was not practical and members decided to vote on the motion to approve the amendments to the policy as originally presented.

There being no further discussion,

MOVED by T. James; SECONDED by C. Murphy,

BE IT AND IT WAS RESOLVED:

THAT Education Council amend the Withdrawals, Course and Status Changes Policy as recommended by the Policy Committee.

The Motion was CARRIED.

4.2 Grading Policy Revision

T. James explained that the intention to this revision was to put into the Grading Policy an existing grade, i.e. Incomplete Grade which is currently included in the general information in the Calendar.

There was discussion on whether four months was too long for the course to be completed but it was pointed out that in some courses students would be in practicums so this timeframe should be shortened.

There was extensive discussion on the timeframe that should be available for instructors to change any grade. The comment was made that many faculty and students leave the College and/or the Province at Christmas time or summer time so the 2 week time limit was too short. After much discussion the Chair took a straw poll and the majority of members would prefer to see an 8 week period instead of 2 weeks. The suggestion that the time limit should be 16 weeks rather than 2 or 8 weeks was discussed. T. Angus advised that a longer than 8 week period would probably not be

ACTION: Please take this item, together with the timeframe options, back to your constituencies for feedback and consideration for approval at the April Education Council meeting.

4.3 Draft College Budget 2007/2008
There being no further discussion, the Chair stated she would advise the College Board that the constituencies are satisfied with the budget as presented.

4.4 Performing and Fine Arts Certificate Program Revision
There being no further discussion,

MOVED by K. Denton; SECONDED by B. Hardy,

BE IT AND IT WAS RESOLVED:

THAT Education Council approve the addition of PEFA 1216 and replacing THEA 1110 with PEFA 1120 to the elective options of the Performing and Fine Arts Certificate; the addition of STGE 1100 under the Stagecraft option; the addition of MUSC 1182 and MUSC 1282 to the Music options; and the addition of PHIL 1245 to the electives.

The Motion was CARRIED.

4.5 Health Sciences – Bachelor of Science in Psychiatric Nursing Degree Program
There being no further discussion,

MOVED by K. Denton; SECONDED by S. Bubrick,

BE IT AND IT WAS RESOLVED:

THAT Education Council approve the addition of MATH 1160 or PSYCH 2300 to the Mathematic Statistics requirements of the Bachelor of Science in Psychiatric Nursing Degree Program, and approve the removal of the upper level 3 credit elective reducing the total program credits from 126.5 to 123.5.

The Motion was CARRIED.

4.6 Admissions and Language Competency Committee Recommendations
There being no discussion.

There was unanimous consent to short-cycle a motion to approve the Admission and Language Competency Committee recommendations.

MOVED by B. Hardy; SECONDED by T. Smith

5.3 Affiliation Agreements

- a) Kino University - La Universidad Kino, Mexico
- b) Technical and Professional School of Sonora - Colegio de Educación Profesional Técnica del Estado de Sonora (CONALEP), Mexico
- c) Centre for Higher Education for the State of Sonora - Centro de Estudios Superiores del Estado de Sonora (CECUES), Mexico
- d) Technical University of Hermosillo - Universidad Tecnológica de Hermosillo, Mexico

S. Witter explained that Douglas College was a member of ICEED which is a grouping of colleges in Canada, the US and Mexico. B. Jensen had recently made a presentation at a conference in Mexico which was very well received. The affiliation agreements were just a first step and the decision to proceed would depend on further discussions. The Chair confirmed that Education Council's responsibility as specified in the Educational Affiliations Policy was to ensure that the agreements were credible, to look at the purpose of the affiliation and the educational rationale. If Education Council felt that these matters were in order and approved the affiliation agreements then the College could further proceed with negotiations.

L. Marshall indicated that he was pleased to see the affiliation agreements as the economies of all three countries were already linked through NAFTA.

ACTION: Please take this item back to your constituencies for feedback and consideration for approval at the April Education Council meeting.

6. REPORTS6.1 Report from the Chair

The Chair explained that at the February meeting Council had passed motions recommending the College Board establish credentials for the Applied Bookkeeping Certificate Program and the Health Information Management Program. The Board Secretary had indicated that Education Council should have requested name changes rather than new credentials. The Chair requested that the March 19, 2007 Minutes reflect unanimous agreement of Council to request that the College Board approve the name changes specified above rather than new credentials for these programs. There being no objection the Chair will ask the College Board to approve the new names, Certificate in Applied Bookkeeping Program and Certificate in Health Information Management Program.

7. OTHER BUSINESS – For Information and Circulation

7.1 Survey Results from Your Program’s Former Students

This report was made available by B. Cowin for information and circulation.

8. ADJOURNMENT

Moved by C. Murphy; Seconded by M. Brul