



Douglas College

MINUTES OF A MEETING OF EDUCATION COUNCIL
Held Monday June 18, 2007 at 2:30 pm
New Westminster Campus, Boardroom

1. ROLL CALL:

Members Present:

Graeme Bowbrick (Vice-Chair)
Marilyn Brulhart
Sebastian Bubrick
Jan Carrie
Kathy Denton
Anne Gapper (Acting Recorder)
Gerry Gramozis
Leon Guppy
Bruce Hardy
Sean Hibbitts
Ted James
Ann Kitching (Ex-Officio)
Jan Lindsay (Acting for S. Witter)
Les Marshall
Elizabeth McCausland
Debbie McCloy
Susan Meshwork (Chair)
Colleen Murphy
Jacqueline Smith
Teryl Smith

Regrets:

Dianne Hewitt
Trish Angus (Ex-Officio)
Susan Witter (Ex-Officio)

Absent:

Inderjit Gill

Guests:

Rosilyn Coulson
Eric Hannan
Julian Gardner
Amanda Hardman
Joe Ilsever
Ralph Lake
Lorna McCallum
Michael McPhee
Brenda Walton (Acting for T. Angus)
Titus Yip

2. APPROVAL OF THE AGENDA: In order to accommodate the guests, the Chair asked members to approve a fluid agenda. Council agreed.
3. APPROVAL OF THE MAY 14, 2007 MINUTES:
The minutes were approved as presented.

4. BUSINESS ARISING FROM THE MINUTES

4.1

The Motion was CARRIED.

MOVED by E. McCausland; SECONDED by T. Smith

they were with the changes and thanked M. McPhee for the flexibility he had shown in accommodating his department.

MOVED by J. Smith; SECONDED by L. Guppy,

BE IT AND IT WAS RESOLVED:

THAT Education Council approve the proposed changes to the Associate of Arts Degree in Intercultural and International Studies
(as per attached Appendix I)

The Motion was CARRIED.

- 4.6 Bachelor of Performing Arts (Consortium) Degree - Program Proposal
L. McCallum was invited to the table to speak to this item. L. Guppy inquired if the proposal satisfied the breadth requirements and asked if any of the courses taken outside of the faculty included science courses.
L. McCallum responded that breadth requirements were met and that there are no requirements for Science courses in the proposed degree program. J. Lindsay pointed that the breadth requirements required courses be taken out of the discipline, not necessarily the faculty. The Chair clarified that the Applied Degree Standards Committee had reviewed the proposal and had recommended that Education Council

- 4.7 Affiliation Agreements
There being no discussion.

MOVED by T. James; SECONDED by J. Smith

BE IT AND IT WAS RESOLVED:

THAT Education Council approve affiliation agreements with the Pacific Language Institute, ELS Language Centres and Education First International.

The Motion was CARRIED.

- 4.8 Policy Items/Issues
T. James was asked to speak to this item. He explained that the Policy Sub-committee was recommending some minor changes to the new language that was approved recently by Education Council when it amended the Grading Systems Policy.

T. James explained that extensive changes had been made to the Program Approval Process - Continuing Education and Contract Training (Non Credit) Certificate Program Policy in order to clarify the process of approval of Continuing Education programs.

ACTION: Please take this to your constituencies for feedback and consideration of Motions to Approve at the September 17, 2007 Education Council meeting.

- 4.9 Admissions and Language Competency Committee Recommendations
M. Brulhart requested that under (B) English Exit Requirement for the Bachelor of Performing Arts that the word 'minimum' be added to read "... must have a minimum grade of C - ..."

There being no further discussion.

There was unanimous consent to short-cycle a motion to approve the Admissions and Language Competency Committee recommendations as amended.

MOVED by M. Brulhart, SECONDED by J. Smith,

BE IT AND IT WAS RESOLVED:

THAT Education Council approve the admission requirements for the proposed Bachelor of Performing Arts Degree as amended.

The Motion was CARRIED.

4.10 Curriculum Committee Recommendations

The Chair advised that PNUR 1170 should be added to the two PNUR courses on the Curriculum Committee recommendation document that were to be withdrawn. The Chair further advised that PNUR 1261, PNUR 2361, PNUR 2461, PNUR 4561 and PNUR 4646 should be taken off the list of recommended revisions entirely. It was noted that these guidelines had typographical errors only and that the Registrars office would correct the errors. The corrections do not require EDCO approval. D. McCloy noted that there was a typographical error in the submitted Curriculum Committee documentation and that CHDA 1369 should be changed to CHDA 1360.

There being no further discussion.

There was unanimous consent to short-cycle a motion to approve the Curriculum Committee recommendations as amended.

a) **MOVED by J. Carrie; SECONDED by C. Murphy,**

BE IT AND IT WAS RESOLVED:

THAT Education Council approve the following new and revised guidelines: CYCC 2211, CYCC 3340, CYCC 3341, INTR 1142, INTR 1145, INTR 1175, INTR 1221, INTR 1225, INTR 1275, INTR 1280, INTR 2300, INTR 2310, INTR 2320, INTR 2375, INTR 2400, INTR 2420, INTR 2440, INTR 2475, FINC 4420, FINC 4360, CHDA 1111, CHDA 1216, CHDA 1217, CHDA 1360, NURS 1200, NURS 1210, NURS 2110, NURS 2200, NURS 3191, HUMS 1101, LGST 2210, PHIL 3125, PHIL 4205, POLI 2201, SOCI 3345, ENGL 2310, ENGL 2313, ENGL 2314, ENGL 2315, ENGL 2316, ENGL 2317, ENGL 2319, ENGL 2328, STSU 1105; and withdraw PNUR 1170, PNUR 1340, PNUR 1344

The Motion was CARRIED.

b) **MOVED by E. McCausland; SECONDED by D. McCloy,**

BE IT AND IT WAS RESOLVED:

THAT Education Council approve the following new courses for the Bachelor of Business Administration: BUSN 4275 and BUSN 4500.

The Motion was CARRIED.

c) **MOVED by G. Gramozis; SECONDED by J. Smith,**

BE IT AND IT WAS RESOLVED:

THAT Education Council approve the following new courses for the proposed Bachelor in Performing Arts (Collaborative): BPAC 4000, BPAC 4001, BPAC 4002, BPAC 4003, BPAC 4004, BPAC 4005, BPAC 4006 and BPAC 4007.

The Motion was CARRIED.

- d) **There was unanimous consent to short-cycle a motion to approve the Curriculum Committee recommendations for the courses for the proposed Bachelor of Applied Music.**

MOVED by J. Smith; SECONDED by T. Smith

BE IT AND IT WAS RESOLVED:

THAT Education Council approve the submitted new courses for the Bachelor of Applied Music (as attached - Appendix II).

The Motion was CARRIED.

5. NEW BUSINESS

5.1 Development of Academic Freedom Policy - Request for referral to Policy Committee

J. Lindsay spoke to the need to develop an Academic Freedom Policy. She explained that there were two impetuses. One was that the Degree Quality Assessment Board's requirements had changed. The new guidelines state that "The institution has satisfactory policies pertaining to faculty that address such issues as the protection of academic freedom". The other stemmed from the last round of negotiations with the Douglas College Faculty Association. As other colleges were beginning to develop academic freedom policies, she stated that she felt it was important for Douglas College to look at this also. J. Lindsay confirmed that she had resources available to help with the development of such a policy.

L. Guppy inquired if the College would be developing an intellectual property policy, J. Lindsay confirmed that the College would be looking at this and that it would be a separate policy.

There was unanimous consent to a Motion to refer the development of an Academic Freedom Policy to the Policy Sub-committee for review and recommendation to Education Council.

5.2 Request for a Revision to the

not want to risk any delays in degree approvals for the College. She further explained that this degree completes the cycle of degree development as listed in the Academic Plan. J. Lindsay endorsed L. McCallum's statements and said she felt it was wise to move forward as quickly as possible. It was her experience with the Ministry that processes were slow during the summer which meant that the Degree Quality Assessment Board site visits were also delayed.

There was unanimous consent to short-cycle a motion to approve the Bachelor of Applied Music Degree program proposal.

A. Kitching inquired as to how many students were anticipated to start the program and was it viable for the 4th year? E. Hannan explained that the program was based on 15 students per stream, there being 2 streams. The department has surveyed industry, high schools and both current and past students of Douglas College and felt the program was viable, especially as it was very unique.

L. Guppy reported that he had heard that legislation may be introduced which would be removing the 'Applied' from Degrees, the Chair stated that this was a recommendation only at this point. E. Hannan responded that the focus was to prepare students for work on completing the program and cited the new music degree at Vancouver Community College, Bachelor of Applied Music, as a precedent. J. Lindsay added that the Degree Quality Assessment Board site visit panels may make recommendations on nomenclature and the College would have to respond to this if necessary at that time.

In response to a question as to why the 2nd year courses are not included in the submitted document, E. Hannan explained the 1st year courses are included because there had been some changes and more class instruments had to be made available. The Diploma program will not change and students will have to complete this before commencing the 3rd year.

L. Guppy asked if it was normal to have 12 credits in English and inquired if this satisfied the breadth requirements. E. Hannan explained that the program had been set up this way as this was a requirement to enter UBC. The Chair confirmed that the Applied Degrees Standards Committee had reviewed the breadth requirements and recommended that Education Council approve the Degree program as submitted.

There being no further discussion.

MOVED by S. Hibbitts; SECONDED by E. McCausland,

BE IT AND IT WAS RESOLVED:

THAT Education Council approve the program Bachelor of Applied Music.

The Motion was CARRIED.

MOVED by M. Brulhart; SECONDED by J. Smith,

BE IT AND IT WAS RESOLVED:

THAT Education Council recommend the College Board establish the credential Bachelor of Applied Music.

The Motion was CARRIED.

- 5.8 Sports Science Program - Program Revision - Name Change
There being no discussion.

There was unanimous consent to short-cycle a Motion to Approve a program revision to the Sports Science Program.

MOVED by G. Gramozis; SECONDED by K. Denton

BE IT AND IT WAS RESOLVED:

THAT Education Council approve that the name of the Sports Science Diploma Program be changed to Diploma in Sport Science.

The Motion was CARRIED.

BE IT AND IT WAS RESOLVED:

THAT Education Council recommend the College Board approve that the Diploma in Sports Science name be changed to Diploma in Sport Science.

The Motion was CARRIED.

- 5.9 Financial Markets and Investment Management Diploma Program - Program Revision
L. Marshall explained that his department was requesting this item be short-cycled because the changes were minor and Douglas College's partners in Shanghai wanted to teach this new course as early as January. He confirmed the Diploma is only taught in Shanghai and Harbin.

There was unanimous consent to short-cycle a Motion to Approve a program revision to the Financial Markets and Investment Management Diploma Program.

MOVED by K. Denton, SECONDED by J. Smith

BE IT AND IT WAS RESOLVED:

THAT Education Council approve a revision to the Financial Markets and Investment Management Diploma Program to offer FINC 4420 as an alternative to FINC 3370.

The Motion was CARRIED.

6. REPORTS

6.1 Report from the Chair

The Chair advised Council that the Grading Systems Policy and the Withdrawals, Course and Status Changes Policy had been updated online and asked Members to pass that information on to instructors in their faculties and Departments.

The Chair reported that she was in the process of revising the Program Approval Consultation and Development Control Sheets to bring them in line with the current policies. The current forms do not align with the

- 6.4 Report from the Secretary
There was no report
- 6.5 Report from the Curriculum Committee
The annual report was submitted.
- 6.6 Report from the Educational Excellence Committee
The annual report was submitted.
- 6.7 Report from the Research Ethics Board
The annual report was submitted.
- 6.8 Report from the Standing Committee on Admissions and Language Competency Standards
A revised annual report was submitted.
- 6.9 Report from the Standing Committee on Educational Policies
The annual report was submitted.

7. OTHER BUSINESS – For Information and Circulation

- 7.1 Revision to Administrative Policies
 - a) *Use of Douglas College Concourse/Atriums*
 - b) *Update of Advertising Policy & Bulletin Board Guidelines*Updates and revision to the above policies were provided for information and circulation.
- 7.2 BC Enrollment Patterns of Recent High School Graduates
A Survey compiled by B. Cowin was provided for information and circulation.

8. ADJOURNMENT

The meeting was adjourned at 3.55 pm

Chair _____

Secretary _____

APPENDIX I to Education Council Meeting Minutes of the June 18, 2007, Item 4.5**Recommended Program Revisions - Associate of Arts Degree – Intercultural and International Studies**

A list of the recommended required, relevant and recommended electives courses for the degree is included below.

Required Courses

These remain unchanged from the current requirements. They consist of:

- IDST 1103 Introduction to Intercultural/International Studies
- CMNS 1104 Foundations of Intercultural Communication or CMNS 1217 Multicultural Interpersonal Workplace Communication
- Two consecutive levels of Modern Languages courses

Relevant Courses (minimum of 6 courses chosen from the list below)

ANTH 1100 Introduction to Social and Cultural Anthropology
 ANTH 1170 Anthropology in Developing Countries
 ECON 1103 Globalization and the World Economy
 ENGL 1102 Major Themes in Literature (designated section)
 ENGL 2310 World Literature: Great Works in Translation (designated section)
 GEOG 1100 Introduction to Human Geography
 GEOG 2213 Social Geography
 HIST 1103 Main Currents in World History: The Early 20th Century
 HIST 1104 Main Currents in World History: The Later 20th Century
 HUMS 1171 World Religions – Oriental
 HUMS 1172 World Religions – Occidental
 PHIL 1170 Philosophy and Religion
 POLI 1103 Introduction to World Politics
 POLI 2203 Current International Relations
 POLI 2210 Introduction to Comparative Politics
 SOCI 1145 Canadian Society
 SOCI 2230 Ethnic Minorities

Recommended Electives include:

ANTH 1120 Native Cultures of BC
 ANTH 1160 Canadian Native Cultures
 GEOG 1160 Geography of BC
 GEOG 1180 Geography of Canada
 ECON 1110 Economic History
 ECON 1125 Economic Thought
 ECON 2460 Environmental Economics
 ENGL 1101 Canadian Literature (designated section)
 HIST 1113 Canada Before Confederation
 HIST 1114 Canada After Confederation
 HIST 2201 Europe, Renaissance to Enlightenment

HIST 2202 European History: From the French Revolution to the Great War
HIST 2241 The United States Since 1877
HIST 2250 Modern China: An Introduction
HIST 2251 Modern Japan: An Introduction
PHIL 1135 Asian Philosophy

MUSC 1134: Chamber Ensemble I
MUSC 1234: Chamber Ensemble II
MUSC 2334: Chamber Ensemble III
MUSC 2434: Chamber Ensemble IV
MUSC 3134: Chamber Ensemble V
MUSC 3234: Chamber Ensemble VI
MUSC 4134: Chamber Ensemble VII
MUSC 4234: Chamber Ensemble VIII

***These replace the “Small Ensemble” Courses in the binder (MUSC 3158-4258)**

MUSC 3110: Music Theory V: After 1900

MUSC 3170: Conducting I
MUSC 3270: Conducting II

MUSC 4114: Instrumentation
MUSC 4214: Orchestration

MUSC 3215: Language of Jazz I: Materials
MUSC 4115: Language of Jazz II: Improvisation

MUSC 1165: Class Woodwinds I
MUSC 1265: Class Woodwinds II

MUSC 1166: Class Voice I
MUSC 1266: Class Voice II

MUSC 3125: Baroque Composer Study
MUSC 3225: Classical Composer Study
MUSC 3325: Romantic Composer Study
MUSC 3425: Modern Composer Study
MUSC 3525: Vocal Genre Study
MUSC 3625: Instrumental Genre Study
MUSC 3725: Genre Focus Study

The following large ensemble courses are not in your binder, but are continuations of existing lower-level courses. Section Q (assessment) for these guidelines states that a higher level of skill will be expected of third- and fourth-year students:

MUSC 3130: Concert Band V
MUSC 3230: Concert Band VI
MUSC 4130: Concert Band VII
MUSC 4230: Concert Band VIII

MUSC 3131: Jazz Band V
MUSC 3231: Jazz Band VI
MUSC 4131: Jazz Band VII
MUSC 4331: Jazz Band VIII