



Douglas College Board Meeting Minutes  
**JUNE 16, 2011 OPEN SESSION MEETING**  
5:00 p.m., New Westminster Campus Boardroom

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*Open Meeting File 2011-06-16, approved September 22, 2011*

**IN ATTENDANCE**

**Board Members**

Daniel Fontaine

**Administration**

**Observers**

**4. PRESIDENT’S REPORT**

**4.1 Douglas College 2010 – 2015 Strategic Plan: Update**

The President elaborated on his report contained in the agenda package and thanked all involved for their persistence on the College’s Pathways initiative, which was gaining traction.



## **6. OTHER REPORTS**

### **6.1 Report: Board Executive and Governance Committee (BEGC)**

The Board Chair reported on the Board Executive and Governance Committee's recent meeting.

### **6.2 Report: Audit and Finance Committee (AFC)**

Shelley Williams reported on behalf of Committee Chair Peter Kendrick. She advised that much of the Committee's recent meeting had been dedicated to the recent audits, but that Committee members also reviewed the President's 2010/11 expenditures, which seemed reasonable, and the Board's budget and year-to-date expenditures.

### **6.3 Report: Human Resources Committee (HRC)**

Committee Chair Mike Russell reported that the Human Resources Committee had met the previous day.

### **6.4 Report: Chair, Education Council**

Education Council Chair Elizabeth McCausland invited questions of her report; there were none.

### **6.5 Liaison Report: Douglas College Foundation**

In the absence of Douglas College Foundation Liaison Bruce Clarke, the Vice President, External Relations (VPER) reported on the Foundation Board's meeting earlier the same week.

### **6.6 College Board Succession Planning**

The Board Chair reported on continued efforts in support of securing an appointment to fill the vacancy to occur with Mike Russell's conclusion of service on July 31, 2011 and the recommended reappointments of Peter Kendrick, Sydney Tomchenko and Jim Utley, also effective July 31, 2011.

### **6.7 Board Chair's Report**

The Chair reported on the College's six Summer 2011 graduation ceremonies, and on the 2011 Association of Canadian Community Colleges (ACCC) conference, which he attended given ACCC's presentation of its inaugural Gold International Excellence Award to Douglas College. The Chair advised that Bruce Clarke, Peter Kendrick – who served as a presenter – and Jim Utley also attended the conference. Jim Utley offered highlights of his report on the conference, and it was agreed that the Board EA would publish all such reports to the Board Resources Page.

The Chair highlighted upcoming events, and noted that the Associate Vice President, International (AVPI) was in China preparing for the upcoming graduation ceremonies at partner institutions Heilongjiang Institute of Science and Technology (HIST) and the Shanghai Institute of Foreign Trade (SIFT). The Chair would join the President, Vice President, Academic (VPA) and the Vice President, Finance and Administration (VPFA) in departing June 17, 2011 for China, where the Honourable Naomi Yamamoto, Minister of Advanced Education (AVED) would join this delegation for the HIST graduation ceremonies in Harbin.

**6.8 Board Recognition**

The Chair offered thanks to outgoing Board members Aiko Lim, Raj Nibber and Mike Russell. He congratulated Ms. Nibber on gaining employment with the BC Cancer Agency, acknowledged Ms. Lim's contributions of the past year, and reflected on Mike Russell's contributions over a period of six years.

The Chair thanked the College's Constituency Group Leaders (CGLs), Directors, the Senior Management