4.3 Medical Office Assistant Citation Program

The Chair invited Wayne Ratcliffe to speak to this item.

There being no further discussion:

MOVED by B. Hardy; SECONDED by K. Yoshitomi,

BE IT AND IT WAS RESOLVED:

THAT Education Council approved the Citation for the Medical Office Assistant Program.

The Motion was CARRIED.

4.3 a) Recommendation that the Board Approve the Credential Medical Office Assistant Citation

MOVED by B. Hardy; SECONDED by Z. Merchant,

BE IT AND IT WAS RESOLVED:

THAT Education Council approve the credential Medical Office Assistant Citation.

The Motion was CARRIED.

4.4 Curriculum Committee Recommendations

There was unanimous consent to Short-cycle the Motion to approve the submitted Curriculum Committee recommendations.

MOVED by K. Denton; SECONDED by D. Hewitt,

BE IT AND IT WAS RESOLVED:

THAT Education Council approve the withdrawal of INTR 1221, and the submitted guidelines for CRIM 2240, CRIM 3310, ENGL 2316, ENGL 2317, ENGL 2319 and ENGL 3149.

The Motion was CARRIED.

S. Abid advised members the time put into studying depends not so much on percentage value as on the amount of material covered (does it cover the whole term, 50% of term etc.). Members felt it would be too difficult to write language expressing that, so the percentage value of the assignment would be what the policy covered.

Members agreed to refer this item to the Standing Committee on Educational Policies to review current language regarding the setting of exams and course assignments in the last 2 weeks of classes.

T. James advised members that he will bring policy language to the March 15, 2010 Education Council meeting for review.

5.2 Educational Excellence Committee Recommendations

This item was dealt with In-Camera.

6. REPORTS

6.1 Report from the Chair

The Chair advised members the
advice to STM regarding the Draft Program and Service Review Policy are in the package.

The Chair advised members that the Appeal Tribunal has now concluded its business. She thanked Dianne Hewitt and Debbie McCloy for serving on the Tribunal.

The Chair reminded members there is no February meeting of Education Council.

-month approval process within the next couple of months:

1) The **Draft Budget** will come to the March Education Council meeting only. Members will need to consult with their constituents when budget documents our distributed in February and forward formal feedback/ advice directly to the Chair. We will discuss this item at the March Education Council meeting; and,

2) **Strategic Plan** will be sent to the College community just after the March

Chair advised members she will receive feedback from members during the College consultation process.

The Chair encouraged members to participate in the Strategic Plan forums and avail themselves of other feedback

6.2 Report from the President

The President advised members the draft Strategic Plan will be sent to the College community on March 21 to commence the public consultation process. He noted there are many opportunities to provide feedback to the plan e.g., 14 public ties. He added if Department/ Faculties or Constituency groups or individuals wish to meet with him, alternate arrangements will be made. The President advised members they may now access the 4 page context document including the environmental scan on his website.

The President advised members the Board retreat was last weekend, discussions included the draft Budget; environmental scan; decline in market share; decline in

The President advised members he met with the BC College of Presidents and Minister Stillwell this morning. He noted Minister Stillwell has lost three senior administrators in the past week and is looking for feedback and advice from the College of Presidents.

6.3 Report from the Board Representative

Peter advised members of the Board retreat and workshop on Board governance and overall trends. He advised members that almost half of Board members have been appointed or elected within the last three months.

6.4 Report from the Secretary

The Secretary reminded members that there will be no meeting of Education Council in February. She highlighted upcoming deadlines for the March 15, 2010 meeting. **Agenda deadline** items to the Chair by **March 2nd; Documentation deadline** items to the Secretary by **12 noon March 4th.**

The Secretary advised members the January Council package is currently available on the website.

The Secretary advised members she will be taking a 1 year General Leave from the College commencing April 6th, 2010. She noted it was hopeful to have someone in her position prior to the March 15 Education Council meeting. She noted that she will be attending the March meeting as a shadow recorder.

6.5 Report from the Curriculum Committee
There was no report.

6.6 Report from the Educational Excellence Committee
There was no report.

6.7 Report from the Standing Committee on Admissions and Language Competency Standards
There was no report.

6.8 Report from the Standing Committee on Educational Policies
There was no report.

6.9 Report from the Academic Signature Committee
There was no report.

7. OTHER BUSINESS For Information and Circulation

There was no Other Business.

8. NEXT MEETING

March 15, 2010 at 4:15 p.m. in the Boardroom - New Westminster Campus.

9. ADJOURNMENT Moved by K. Denton; Seconded by D. Valeri, the meeting Adjourned at 5:25 p.m.

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Chair Secretary