

MINUTES OF A MEETING OF EDUCATION COUNCIL
Held Monday, January 16th, 2006 at 4:15 p.m.
New Westminster Campus, Boardroom

1. ROLL CALL

Members Present:

Trish Angus (Non-Voting)
Graeme Bowbrick
Marilyn Brulharest

Regrets:

Lucia Fuentes
David West

- 4.1 Program and Service Evaluation Guide
The Chair introduced Blaine Jensen, Vice President Educational Services to speak to this item.

Blaine advised members that the Guide was included in the Council package along with a summary sheet of revisions. Blaine highlighted that the terminology has been changed to use “reviews” rather than “evaluations”. He also noted that the language regarding access to reports and honouring our collective agreements has been clarified. He added that this will come to Council’s February meeting for formal advice.

ACTION Please take this to your constituency groups for formal feedback at the February meeting.

- 4.2 Hotel and Restaurant Management Program – Program Change
The Chair reminded members that this came before Council at its December meeting. She asked members if they had further feedback from their constituency groups. Hearing none,

MOVED by L. Marshall; SECONDED by H. Taylor,

BE IT AND IT WAS RESOLVED:

THAT Education Council approve moving the English courses to the first semester from the fourth in place of HORM 1140; and, in place of the English courses in the fourth semester, offer an Economics course ECON 1101 or ECON 1150 or ECON 1250 (depending on the student’s need).

The Motion was CARRIED.

- 4.3 Grade Appeal; Petition; and, Appeal of Petition Forms
Brenda Walton reviewed the feedback she received from the Chair and advised members if they had additional feedback to send it directly to her within the next two week. She noted the revised forms would come to Council within the next two to three months.

ACTION Feedback should be sent directly to Brenda Walton.

- 4.4 Policy Issues
a) *Examination Policy – New*

T. James reminded members that the Policy Committee is looking at various ways to accommodate the one clear day before classes ending and exams beginning. He referred to the new Examination Policy and highlighted the language taken from the Curriculum Development and Approval policy regarding “no in-class written assessment or test, or combination thereof, valued at greater than 10% may be given within the last two weeks of class”. T. James also noted point number 2 on the second page has been revised to read “There shall be a minimum of one

THAT Education Council approve the submitted curriculum guidelines for CRIM 3310; CRIM 3335; CRIM 4410; BIOL 2400; BIOL 2401; LWTP 0100; LWTP 0101; LWTP 0102; LWTP 0103; LWTP 0104; LWTP 0105; and, LWTP 0106.

The Motion was CARRIED.

1 opposed

5. NEW BUSINESS

5.1 Revision to the Business Management Diploma Program – General Business Option

The Chair introduced George Stroppa to speak to this item.

George advised members that attrition primarily occurs in the first semester of the HORM program and students who leave the program tend to go into the Business program. He noted that, in an effort to make the Business Management Diploma program more accessible to student who have taken courses in the HORM program, the Commerce and Business Administration (CBA) FEC has approved the following proposed General Business option: 27 additional credits (nine courses) in the faculty of CBA. These 27 credits must be taken from any of the following disciplines, Accounting, Business, Computer Information Systems, Economics, Financial Services and Marketing **as well as the inclusion of HORM 1110, 1140, 2240, 2330, 2340, 2440, 1320+2410 (3 credits), and 1210+1310 (3 credits)**. This, he added, will now increase the number of options for students.

6. REPORTS

6.1 Report from the Chair

The Chair reported that she is reconsidering the function of the Budget and Planned Change advisory committee. She noted that it might best function as an advisory committee on planned change and that budget response times are usually too short for the committee structure to work correctly. For now, she added, Council will proceed with providing budget advice to the Board by discussion of the comm

7. OTHER BUSINESS For Information and Circulation
 - 7.1 Signed agreement between Douglas College and Luoyang University, China

8. ADJOURNMENT: Moved by G. Gramozis, Seconded by S. Hibbits, the meeting adjourned at 5:15 p.m.

_____ Chair _____ Secretary