

**MINUTES OF A MEETING OF EDUCATION COUNCIL  
HELD MONDAY DECEMBER 13<sup>TH</sup>, 2010 AT 4:15 PM  
BOARDROOM - NEW WESTMINSTER CAMPUS**

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**1. ROLL CALL:**

**Members Present:**

Deb Anderson (Vice Chair)  
Catherine Carlson  
Kathy Denton  
Gretchen Goertz  
Gerry Gramozis  
Leon Guppy  
Maria Iaquinta  
Ted James (Ex-Officio)  
Marina Kolar  
Scott McAlpine (Ex-Officio)  
Elizabeth McCausland (Chair)  
Debbie McCloy

**Regrets:**

Thor Borgford  
Ron de Villa  
Bruce Hardy  
Aiko Lim  
Zaheeda Merchant  
Tyson McKrae

**Guests:**

#### **4. BUSINESS ARISING FROM THE MINUTES**

##### **4.1 Memo re Fire Drills**

The Chair explained that, though this issue is operational in nature, it does impact teaching and learning, and therefore is being brought to EdCo for discussion.

Following the discussion, in which a number of suggestions were put forward, the consensus was that the preferred time frame for a fire drill would be in the first two weeks of the term, or as early as possible, and in the last part of a 2 hour teaching block. The Chair indicated that she will draft a memo and forward it to Facilities regarding this issue.

##### **4.2 Curriculum Committee Recommendations**

**There was unanimous consent to Short-cycle the Motion to approve the Curriculum Committee recommendations as presented.**

**MOVED by D. McCloy; SECONDED by G. Gramozis,**

**BE IT AND IT WAS RESOLVED:**

**THAT Education Council approve the submitted guidelines for: BHIN 1340, CYCC 1141, CYCC 1220, CYCC 1240, HIST 1103, HIST 1104, HIST 2201, HIST 2202, HIST 2203, HIST 2204, HIST 2240, HIST 2241, PHIL 3380, MUSC 1201,**



Citation in Behavioural Intervention, Diploma in Community Social Service Work, Diploma in Child and Youth Care, Certificate in Career Development Practice, Certificate in Career Development Practice Advanced, Certificate in Career Development Practice Intensive, Certificate in Leadership Development, Certificate in Deafblind Intervention

**The Motion was CARRIED.**

**And,**

**MOVED BY R. Wylie; SECONDED by M. Kolar,**

**BE IT AND IT WAS RESOLVED:**

**THAT Education Council recommend that the Board withdraw the current credential names and that the Board establish the new credential names, as listed.**

**The Motion was CARRIED.**

### **5.3 Budget Guidelines**

## 6. REPORTS

### 6.1 Report from the Chair

a) Education Council Advice on the Academic Calendar 2011/2012

The Chair, Elizabeth McCausland, advised Council that she is working on developing clear guidelines for those preparing documents to bring program requirements to Education Council for approval. The Guidelines will come to EdCo soon.

E. McCausland also reported that she is developing some draft TOR for FECs as she has received requests for clarification of roles and responsibilities. She plans to develop a general template which can then be adapted for local context.

### 6.2 Report from the President

The President indicated that there is no formal report this month, as there is no College Board meeting. The Board will discuss the proposed changes to the Academic Calendar and discuss the proposed changes to the Academic Calendar.

The President

**6.5 Report from the Curriculum Committee**

There is no report.

**6.6 Report from the Standing Committee on Admissions and Language Competency Standards**

There is no report.

**6.7**