



MINUTES OF A MEETING OF EDUCATION COUNCIL
Held Monday, December 11, 2006 at 4:30 p.m.
New Westminster Campus, Boardroom

1. ROLL CALL:

Members Present:

Trish Angus (Non-Voting)
Marilyn Brulhart
Graeme Bowbrick (Vice-Chair)
Jan Carrie
Sam Cheng
Anne Gapper (Acting Recorder)
Gerry Gramozis
Leon Guppy
Bruce Hardy
Sean Hibbitts
Ted James
Ann Kitching (Ex-Officio)
Jan Lindsay
Les Marshall
Elizabeth McCausland
Debbie McCloy
Susan Meshwork (Chair)
Colleen Murphy
Jacqueline Smith
Teryl Smith
Susan Witter (Ex-Officio)

Regrets:

Sebastian Bubrick
Kathy Denton

Absent:

Inderjit Gill

Guests:

Rosilyn Coulson
Des Wilson

2. APPROVAL OF THE AGENDA: In order to accommodate the Guests, the Chairs asked members to approve a fluid agenda, Item 4.3 would be the first order of business followed by 4.4; the rest of the agenda would be as presented.

3. APPROVAL OF THE NOVEMBER 20, 2006 MINUTES: The Minutes were approved as submitted.

ACTION: Please take this item back to your constituency groups for feedback and consideration of advice at the January and February Education Council meetings.

- 4.3 Animal Health Technology Program Proposal
There being no discussion.

MOVED by M. Brulhart, SECONDED by T. Smith,

BE IT AND IT WAS RESOLVED:

THAT Education Council approve the Diploma in Animal Health Technology Program Proposal as presented.

The Motion was CARRIED.

MOVED by C. Murphy, SECONDED by L. Guppy,

BE IT AND IT WAS RESOLVED:

THAT Education Council recommend the Board establish the credential Diploma in Animal Health Technology.

The Motion was CARRIED.

J. Lindsay complemented D. Wilson on all his hard work on this program, especially so as he is so close to retirement. She stated this was a significant accomplishment as it was an entirely different program for the College.

- 4.4 Educational Excellence Committee
R. Coulson, Chair of the Education Excellence Committee, explained that the Committee had completed a review of its processes and mandate. They reviewed the Committee's Terms of Reference and the College and Institutes Act and had obtained feedback from G. Bowbrick on his interpretation of mandate. The review resulted in a decision and recommendation that the mandate of the Educational Excellence Committee should be involved in setting criteria for awards recognizing student academic excellence. The subcommittee recommended that reference to faculty, staff and administrators be removed from the Education Excellence subcommittee Terms of Reference. In response to a question that Items 2 and 4 of the revised Terms of Reference seemed very similar. R. Coulson advised that the Educational Excellence Committee serves as a nominating committee for awards given to students by external agencies and the subcommittee thought it was appropriate that they continue dealing with those awards as well as internal Douglas College student academic excellence awards. The Educational Excellence Committee has been doing this work for the last three to four years. R. Coulson confirmed that students apply for these external awards

(e.g. financial aid) independently, supplying their own documentation, and then Financial Aid presents the nominations to the Committee.

The words ‘the committee will’, under Item 3 of the Terms of Reference, will be removed to create parallelism.

In response to a question, there was discussion on the role of the Senior Management Team. R. Coulson confirmed that the Educational Excellence subcommittee thinks it is consistent with the committee’s mandate that Senior Management approve its recommendations for awards of student academic excellence. G. Bowbrick explained that Section 24 of the College and Institutes Act establishes that Education Council’s role is to set the criteria for the awards, and that Section 26 indicates the Institution’s role is to establish the awards.

In reference to the section of the revised Terms of Reference pertaining to the subcommittee’s role in publishing names of recommended award nominees, T. Angus asked if students would be asked to sign off and provide the committee with permission to publish their names because of concerns about the Freedom of Information and Protection of Privacy Act. R. Coulson agreed that once the Terms of Reference had been ratified the Committee would establish its processes and she did agree that a recommended student would probably need to agree to have their name published. She indicated she would speak with the College FOIPOP Officer about this.

There being no further discussion.

MOVED by J. Smith; SECONDED by S. Hibbitts,

BE IT AND IT WAS RESOLVED:

THAT Education Council ratify the Education Excellence Terms of Reference as submitted with the minor editing of making the points parallel.

The Motion was CARRIED.

R. Coulson indicated that there was one outstanding item, which was the request made some time ago that the subcommittee consider a recommendation from the Faculty of Child, Family and Community Studies to set criteria and recommend awards for College community partners. The Education Excellence subcommittee reiterated that upon review of its mandate as stipulated in the College and Institutes Act, it was decided that it is not within its mandate to become involved in such awards.

- 4.5 Admission and Language Competency Committee Recommendations
There being no discussion.

There was unanimous consent to short-cycle the Admission and Language Competency Committee Recommendations as presented.

6.2 Report from the President

S. Witter reported that the Senior Management Team was working on the development of this year's budget. She reported that this was the most 'new money' to come into the budget in the College history. This was mainly due to the new FTE allocation by the Provincial Government to fund the six new programs being offered by the College. There will be funding for the expansion of David Lam, for new programs and initiatives and for extra staffing. The budget will be made public at the January Board meeting and then to the College community. She advised that forums would be held the third week in January.

ACTION: The Chair reiterated that the Board meets before Education Council in February and March so formal advice on the budget will have to be formulated at the February Education Council business meeting. Once the budget is made public it will be very important for Members to take the information to their constituencies and bring the feedback

7. OTHER BUSINESS – For Information and Circulation:

7.1 Scholarly Activity Funding Recommendations:

A list of approved Scholarly Activity Funding projects was provided to the Members for information and circulation.

7.2 Memorandum of Understanding between Beijing Language and Culture University and Douglas College:

A copy of the signed Memorandum of Understanding was provided to the Members for information and circulation.

8. ADJOURNMENT:

Moved by C. Murphy; Seconded by S. Hibbitts, the meeting adjourned at 4.45 pm