
Douglas College Board Meeting Minutes
APRIL 14, 2011 OPEN SESSION MEETING
5:00 p.m., New Westminster Campus Boardroom

Open Meeting File 2011-04-14, approved May 19, 2011

IN ATTENDANCE

Board Members	Administration	Observers
Bruce Clarke	Kathy Denton, Vice President, Academic	Sandra Hochstein, DCFA
Daniel Fontaine	Shelagh Donnelly, Executive Assistant to the College Board; Jerome Mace, DSU	
Mary Hemmingsen, Vice Chair	Blaine Jensen, Vice President, Educational Services	
Peter Kendrick, Vice Chair	Sean Kelly** for the Director, MCO	
Aiko Lim	Maureen McGee, Administrative Assistant; administrative support	
Scott McAlpine, President (ex-officio)	Guangwei Ouyang, Associate Vice President, International Education	
Elizabeth McCausland, Education Council Chair (ex-officio)	Hazel Postma, Associate Vice President, External Relations	
Raj Dehal Nibber	Yvonne Shillington for the Associate Vice President, Employee Relations	
Mike Russell	Chris Worsley, Director, Finance	
Sydney Tomchenko		
Jim Utley		
Don Valeri		
Paul Wates, Chair		
Shelley Williams		

GUESTS

Janet Alworth, Jillian Griffin, Mark Haddock, Mikki Herbøld, Laura Howat, Lorna Howat, Nimmi Jakle, Susan McCaslin, Tim Rattell, Meg Stainsby, Farhood Soleymany Moayed, Patrick Thibodeau

REGRETS

Board Member(s)	Administration	Observer(s)
n/a	Karen Maynes, Vice President, Finance and Administration Dave Taylor, Director, Marketing and Communications Office (MCO)	Mark Ferley, BCGEU

* departed subsequent to consideration of associated agenda item ** early departure

1. CALL TO ORDER AND CHAIR'S REMARKS

There being a quorum, Chair Paul Wates called the meeting to order at 5:06 p.m.; he relayed regrets from those unable to attend, and welcomed guests. The Chair extended the Board's congratulations to recently re-elected Education Council Chair Elizabeth McCausland, and the

3. PRESENTATION

3.1 FACULTY EMERITUS

The Chair invited all to join in honouring and congratulating the two newest recipients of the Douglas College Faculty Emeritus award, which was first established in 2004 and is awarded to retirees who have demonstrated sustained excellence over a period of at least ten years at the College. Such recognition reflects outstanding contributions to both one's discipline and the College community. The Chair welcomed honoree Dr. Susan McCaslin and relayed regrets from Susan Wasserman, and highlighted their significant accomplishments and numerous contributions. The evening's honours brought the ranks of Douglas College Faculty Emeritus to 28 colleagues. Reference: Appendix "A".

Dr. McCaslin conveyed her appreciation of the honour, and the company in which she now stood. She noted the recent loss of Gail Fraser, and recognised those colleagues previously awarded this distinction. Expanding on her love of reading and poetry, and the enrichment afforded her through the ability to combine a creative life with her role as an English instructor, Dr. McCaslin thanked by name a number of colleagues and reiterated the significance of arts as integral to combining, in a unique way, spirit and soul. Dr. McCaslin looked forward to ongoing contributions in her role on the Board of Directors for Event Magazine, now in its 40th year of publication.

Reference: <http://www.douglas.bc.ca/visitors/event-magazine.html>

4. PRESIDENT'S REPORTS

4.1 Douglas College 2010 – 2015 Strategic Plan: Update

The President reported on progress with projected student Full Time Equivalent (FTE) registrations, hiring, and with the Program Development and Implementation Funding Envelope (PDIFE). The Vice President, Academic (VPA) noted that the College had received approximately 20 program development applications, and that progress would soon be underway on up to 10 of the applications. A second series of calls would be issued to the College and external community in August 2011.

The President announced the appointment of Ms. Wanda Sanginesi as Associate Vice President, Employee Relations (AVPER), effective May 9, 2011. The President expressed deep gratitude for the contributions of Victoria Acheson (Manager, Development) and Vicki Shillington (Manager, Compensation and Planning) who had, in addition to their own respective roles, been outstanding in jointly fulfilling AVPER responsibilities subsequent to Marian Exmann's retirement in 2010.

- 5. FOR REVIEW/APPROVAL , cont'd
- 5.1 b) Douglas Students' Union (DSU) Presentation: College Tuition Fees

5. FOR REVIEW/APPROVAL , cont'd

- 5.5 Recommendations on 2011/12 Douglas College Operating Capital Budget:
- a) Recommendation on Appropriation from Ancillary Fund Revenues
 - b) Recommendation on 2011/12 Operating Capital Budget

Board members considered the proposed appropriation and operating capital budget.

It was moved by Peter Kendrick, seconded by Shelley Williams, and resolved:

- 12/2011 THAT the Douglas College Board approve an appropriation of \$628,000 from the Ancillary Fund revenues to be used for purchase of the following:
- General Operating Capital - \$575,000
 - Ancillary Areas Capital - \$53,000

It was moved by Peter Kendrick, seconded by Jim Utley, and resolved:

- 13/2011 THAT the Douglas College Board approve the 2011/12 Operating Capital Budget in the amount of \$2,580,000

- 5.6 Credential Withdrawal: "Citation in Behavioural Intervention" and
Credential Establishment: "Citation in Behaviour Intervention"

The Vice President, Academic (VPA) outlined the rationale for the proposal.

It was moved by Sydney Tomchenko, seconded by Don Valeri, and resolved:

6. OTHER REPORTS, cont'd
6.7 College Board: Succession Planning

The Board Chair reported on active efforts to identify candidates to recommend to the Board Resourcing and Development Office (BRDO) for consideration for Order in Council membership, given Mike Russell's conclusion of service to this Board on July 31, 2011.

6.8 Board Chair's Report

The Chair reported on a number of College events in which he'd participated since the previous Board meeting, and commended those involved in the Annual Athletics Banquet, the Foundation's annual awards presentations, and the April 14, 2011 Cleansing Ceremony for the Aboriginal Gathering Place, at which he'd been joined by Bruce Clarke, Scott McAlpine and Jim Utley. Subsequently, the Chair reflected on the Douglas College Youth International Internship forum, and the inspiring presentations by interns recently returned from Canadian International Development Agency- (CIDA-) sponsored internships in Uganda. Reference: <http://www.douglas.bc.ca/services/international-education/services-for-success/youth-international-internship-program.html>

The Chair apprised Board members of efforts to organise an on-campus meeting with the Honourable Naomi Yamamoto, Minister of Advanced Education, and Board members noted additional opportunities for the President and Board Chair to meet with the Minister through BC Colleges (BCC) gatherings. The Chair highlighted Association of Canadian Community College (ACCC) advocacy efforts and ACCC's five-point action plan.

The Chair advised that, in May 2011, he would be out of country – and miss a Board meeting for the first time – and that Vice Chair Peter Kendrick would serve as Acting Chair throughout the month. Paul Wates noted that Mary Hemmingsen would also be in Africa in the weeks ahead, as part of Foundation-related travels to observe efforts underway through the Douglas College Uganda Project. Reference: <http://www.douglas.bc.ca/programs/community-social-service/africa/uganda-project.html>).

Peter Kendrick reflected on the recent annual I-CARE dinner, celebrating successes of students within the College's ongoing literacy tutoring program. He strongly encouraged Board members to attend in future years, and reflected on the impact of seeing students who had previously possessed little or no reading skills read to an audience their published prose or poetry. Reference: <http://www.douglas.bc.ca/visitors/icare.html>

7. NEXT MEETING AND ADJOURNMENT

There being no further business, the meeting adjourned at 7:01 p.m., with the next Open Session meeting confirmed for a 5:00 p.m. start in the David Lam Campus boardroom on Thursday, May 19, 2011.

CHAIR

PRESIDENT